

MINUTES OF A PERSONNEL COMMITTEE MEETING OF THE VILLAGE COUNCIL HELD ON WEDNESDAY 29TH JULY 2026 AT 10.00 AM AT QUEEN ELIZABETH HALL, WENDOVER PADDOCK, HUMBERSTON

Present: Cllr. Lamb (Chairman)
Cllrs. Hodgins and Rudd
Clerk as minute taker

Apologies: None received all present

In attendance: Mr. Andi Richardson (latter part of meeting only)

There were no others present.

26/P01 To receive and accept apologies for absence

None received, all present.

26/P02 Declarations of Interest – Code of Conduct

None made.

26/P03 To receive report and consider creation of staff position to cover cemetery and land maintenance for Village Council owned and/or managed sites and agree any necessary

Clerk had circulated costings for current contract and other works and also assessed any NI and/or pension liabilities on behalf of the VC should another staff position be created.

Members discussed costings, arrangements for equipment and vehicle use as well as duties and hours taken.

Mr. Richardson then joined the meeting and discussed the items as shown above with regard to vehicle use and equipment. Other items discussed included holidays and also sickness cover. Mr. Richardson then left the meeting.

RESOLVED: That further information is required in order to make any further recommendations or Decisions and that another meeting be scheduled for September to consider further Information received from the Clerk.

26/P04 To receive updated master disciplinary policy from NALC/ERNLLCA and consider Adoption as part of personnel governance

Model document received from NALC. Clerk to circulate previous policy from ERNLLCA to Chairman. To be read through and put on for main Council meeting in September for consideration for adoption as policy.

RESOLVED: That this document be further read through and item be put on September agenda for Consideration for adoption by full Council.

The meeting closed at 11.55 am

Signed:

Date: