



Humberston Parish Council

Clerk to the Council – Kathy Peers Telephone 07494 577661
e-mail 'clerk@humberstonparishcouncil.com'

TO ALL COUNCILLORS:

**YOU ARE SUMMONED TO A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL ON
TUESDAY 3rd DECEMBER 2019 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

Please inform the Clerk if you are unable to attend.

KJ Peers

Clerk to the Council – 26.11.19

A G E N D A

The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained on the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items the Council may have to carry the item and/or any action forward to the next meeting.

PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIRMAN AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL.

- 19/111 Acceptance of Apologies
- 19/112 **Declarations of Interest** – Code of Conduct 2012
- (a) To record declarations of interest by any member of the council in respect of the agenda items listed. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed.
- 19/113 To approve minutes of previous meetings from November 2019:
Main Council meeting, Planning Meetings x 2 and Personnel minutes x 2
- 19/114 To receive candidate for CoOption – Mrs. Shawhulme
- 19/115 Police Report (for information only)
To agree date for public meeting with Police in New Year for awareness of issues including County Lines issues

/over...

*1 Beach View Court, Norfolk Lane,
Cleethorpes DN35 8BT*

Humberston Parish Council meeting – December 2019 Agenda continued....

19/116 Highways/Footpaths/Traffic Issues

- a. To receive report from Highways Meeting with NELC on 14.11.19
- b. To receive update from Clerk on any highways matters or correspondence received

19/117 Correspondence

- a. To receive any correspondence to date of meeting including:

19/118 Future Dates

Next Parish Council Meeting – Tuesday 7th January 2020

Personnel Committee Meeting – Tuesday 7th January 2020

Christmas Event Saturday 7th December 2019

To agree donation to Humberston Lions for attendance at event and to consider local Charities for donations from proceeds of events

Office Public Open Session – Friday 20th December 2019

Mid-month Budget/Precept Setting Meeting – Tuesday 21st January 2020

Any other future dates

19/119 Reports (for information only)

To receive report from events group

Public open session – 29.11.19

To receive any other reports

19/120 Wendover Hall and Paddock

a) To note replacement basket swing in paddock now in place and item closed

b) To receive update on fire door to Paddock Hall and agree any necessary action

c) To receive update on equipment funded through Ward Cllr. Funding and agree any further necessary actions

d) To receive notice from Clerk on matter with regular hirer, receive recommendations from the Clerk and agree necessary actions

19/121 Parish Council Matters

a) To receive information from ERNLLCA/NALC/NELC and note for circulation

b) Parish Council Newsletter – to receive report on recent/next edition+ Distribution update

c) To receive update from Cllr. Scoffin on VE Event and agree any necessary actions

d) To receive update on purchase of marquee and agree any necessary actions

e) To receive recommendations from Personnel Committee re provision of a litter picker for Humberston Village and agree further actions

19/122 Allotment Matters

- a) To receive report from allotment inspection held on 27th Nov and agree any necessary actions

/over...

- b) To receive report re meeting held on 27th November re flooding on allotment plots and agree any necessary actions
- c) To receive comments from Haha re allotment agreement for 2020/21 and agree any necessary actions
- d) To agree arrangements for collection of rents and renewal of tenancies for allotment plots for year 20/21

19/123

Cemetery Matters

To agree Working Party set up for progression of issue of additional cemetery space and Agree meeting schedule for working party

19/124

Finance

- a) Cheques for authorization as per attached list
- b) To consider contribution to Clerk's membership of SLCC for 2020
- c) To consider renewal of TV Licence for Wendover Hall and agree any necessary actions

19/125

To consider exclusion of press and public

To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

19/126

To receive a request from a member of staff re contracted hours and agree any necessary actions

kjp/26.11.19