

MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 3rd SEPTEMBER 2019 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON

Present Cllr. Bailey (Chairman)
Cllrs. Robinson, Rudd, Watkins, Scoffin and Clark

Apologies Cllrs. Fenty, Stevenson and Hodgins

In Attendance Police PSCO Scott and Cllr. Steve Harness

There were 8 members of the public present.

19/72 Acceptance of Apologies

Received from Cllrs. Fenty (NELC business); Cllr. Stevenson (illness) and Cllr. Hodgins (holiday)

RESOLVED: That apologies be received and accepted

19/73 Declarations of Interest – Code of Conduct 2012

None made.

19/74 To approve minutes of previous meetings from August 2019:

Main Council meeting, Planning Meetings x 2, Personnel Committee

All minutes approved and signed by the Chairman as true record of the meeting.

RESOLVED: That apologies be received and accepted.

19/75 Police Report (for information only)

Written report received and circulated. PSCO Tim Scott present and went through report and also highlighted priorities of LPT. Burglaries were main priority and team had concerns at lack of security measures and awareness of such by residents. Travellers on Wilton Road had been given notice to quit and should be gone by end of week. Noted.

19/76 Highways/Footpaths/Traffic Issues

- a. To receive report from Highways Meeting held 29th August 2019 and agree any necessary actions

Chair and Clerk had met with Debbie Swatman, NELC and report submitted on highways inspections carried out at NELC's request during August 2019. TRO progress was now expected by early 2020. Noted.

- b. To receive update from Clerk on any highways matters or correspondence received

Clerk advised that two residents had been in contact with regard to litter picking and Clerk had advised that the PC had previously sought a litter picking contractor. After Clerk's annual leave this would be proressed.

RESOLVED: That consideration be given to provision of litter picker for Village funded by the PC and Discussed at next meeting

- c. To receive consultation from NELC on the Stallingborough Interchange proposal and agree any comments for submission

Welcomed. No other comments.

RESOLVED: That comments be submitted as agreed.

19/77 Correspondence

- a. To receive any correspondence to date of meeting

Due to no NE Lincs District Meeting being held, ERNLLCA was seeking nominations for ERNLLCA Exec. From the Parish Councils through PC meetings – agreed no one to be nominated.

RESOLVED: That no nominations be made.

Public Break

Nothing raised.

19/78 Future Dates

Next Parish Council Meeting – Tuesday 1st October 2019

Next Planning/Committee Night – not to be held due to Clerk's annual leave.

ERNLLCA Training - 3 x members and ongoing

Office Closure – 5th to 16th September 2019 inclusive

Christmas Event meeting – 11th September 2019 at 7.30 pm.

Allotment Inspection – Thursday 26th September at 2.30 pm

Any other future dates – none at present.

19/79 Reports (for information only)

To receive report from events group

Red gazebo had been purchased and had arrived. Church present at last meeting held. Noted.

Office Public Open Session - 30th August 2019

This was the second session held and was very busy mainly due to Cyden's planning issue. Would be considering provision of an evening session. Noted.

To receive any other reports

Chairman had attended HAHA meeting on 31st August 2019. Flooding update requested.

Hedge on Joseph Ogle estate-side needed trimming and developers were to cut hedge – Clerk to contact them and ask for possible date for this to be carried out. Problem with paths being overgrown on site near barn etc. and plot holders had been reminded several times via their HAHA Newsletter. Proposed and agreed that the Clerk write, from the Parish Council, reminding them that they should cut the paths. Clerk to liaise with HAHA/Chairman of PC on which plots should be written to and organize letter.

**RESOLVED: That the Parish Council write to specific plots holders concerning cutting of paths
As agreed in above minute**

19/80 Wendover Hall and Paddock

- a) To receive update on repairs to step access to Paddock Hall and agree any necessary actions

Done and finished. Clerk to request and settle invoice.

- b) To receive update on new windows and agree any necessary actions

Clerk to action quote for rebuilding of arch and report back to the PC meeting. Noted.

- c) To receive update on repairs to roof and quotations for new flat roof and agree any necessary actions

Agreed to accept quotation from Mr. Graham Kenyon for new gutterings and Chairman would contact and advise to proceed.

RESOLVED: That quotation be accepted from Mr. G. Kenyon to renew guttering on both roof sections At old Hall.

- d) To receive update on emergency closure procedures for both Halls and agree any necessary actions

Clerk to progress provision of Yale lock and bit for gate. Noted.

- e) To receive update on provision of new picnic benches and bin at Paddock

Benches done and installed and new bin had arrived and would now be installed at location to be agreed with Chairman. Noted.

- f) To receive correspondence from Cyden Homes re donation to Hall works and agree any necessary actions

Cyden Homes had written and offered charitable donation to the Parish Council for £7,500 for upgrading the facilities at Wendover Hall. This would be conditional upon them receiving planning permission. Noted.

- g) To Consider application for funding for provision of new play equipment in the Paddock and agree any necessary actions

Cllr. Clark had proposed that the PC looks at funding awards for additional play equipment. Clerk suggested Awards for All. Ward Funding contribution could be made for play equipment. Propose that the PC submits an Awards for All grant. Clerk to liaise with Cllr. Clark.

RESOLVED: That the PC applies for grant funding to supply play equipment at the Paddock

- h) To consider quotations for exterior painting of new windows and fire doors and agree any necessary actions

Two quotations received. Propose that B be accepted from TLC services for £2,035.00. Seconded and agreed.

RESOLVED: That TLC services be contracted to paint the new windows at Wendover Hall for sum of £2,035 as quoted

19/81 Parish Council Matters

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation

Noted.

- b) To receive update on visit by NELC to Paddock Hall in respect of future electoral requirements and agree any necessary actions

NELC had visited and advised the Hall would be appropriate to use as Polling Station. Awaiting confirmation from NELC formally. Agreed that if used, each hiring cancelled on a Thursday would be given the following hiring week free of charge.

RESOLVED: That the Paddock Hall be made available as a Polling Station to NELC if required and That all Thursday regular hirers be notified and advised they would be given a free hiring To compensate

c) Parish Council Newsletter – to receive report on recent/next edition

Out for delivery at current time. Closing date for Christmas edition is 18th October 2019. Noted.

d) To receive update from Cllr. Scoffin on VE Event and agree any necessary actions

Friday 8th May 2019 for date of event. Cllr. Scoffin advised on all arrangements currently in place and those being made. Noted.

e) To receive update on purchase of gazebo/marquee and agree any necessary actions

Gazebo purchased and Clerk and Cllr. Scoffin to continue research into gazebo for reporting back to future meeting. Noted.

f) To consider any comments to be submitted on NELC's consultation on Council Tax support scheme

No comment to make.

RESOLVED: That no comments be submitted.

19/82 Allotment Matters

a) To receive update on recent allotment allocations and vacancies and agree any further actions

Clerk updated on current allotment tenancy situation. Noted.

b) To receive report from Clerk following letters sent out to allotment tenants following June inspection and agree any further necessary actions

Clerk updated on outcomes from two letters sent out where tenancies had been rescinded. Noted.

c) To agree date of next Allotment Inspection

Arranged for Thursday 26th September 2019 at 2.30 pm.

RESOLVED: Next formal allotment inspection on 26.09.19 at 2.30 pm

d) To receive any further update from Cllr. Robinson on drainage issue and agree any further actions

Chair advised of outcome from HAHA meeting. Questions from HAHA about mound removal and ditch not being completed. Cllr. Robinson advised that there was nothing more to report – mound still to be removed and then ditch can be diverted. Chair proposed and it was agreed that the Clerk contacts David Leonard from Longhurst/Westleigh and requests date for ditch work before the Winter.

RESOLVED: That Clerk write to Westleigh Homes/Longhurst for confirmation of date as agreed

19/83 Cemetery Matters

a) To receive update on cemetery matters from Clerk and consider any actions required
None.

19/84 Finance

a) Cheques for authorization as per attached list
All payments approved to be made.

RESOLVED: That all payments be made as per list circulated.

b) To receive any update from external audit
Nothing received to date of meeting. Noted.

Chairman closed the meeting at 8.25 pm.

Signed:

Date: