

MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 5th NOVEMBER 2019 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON

Present Cllr. Bailey (Chairman)
Cllrs. Watkins, Scoffin, Rudd, Clark, Robinson, Hodgins and Stevenson

Apologies Cllr Fenty

In Attendance Cllrs. Harness and Shreeve, NELC Ward Cllrs.
PC Dave Cave, Humberside Police

There were 3 members of public present

19/98 Acceptance of Apologies

Received from Cllr. Fenty due to NELC commitment – accepted.

RESOLVED: That Apologies be received and accepted.

19/99 Declarations of Interest – Code of Conduct 2012

None made.

19/100 To approve minutes of previous meetings from October 2019:

Main Council meeting, Planning Meetings x 2

Minutes as circulated and approved as a true record and signed by the Chairman.

RESOLVED: That minutes be approved as a true record of the meetings

19/101 Police Report (for information only)

And receive visit from police re crime statistics

Written report received and circulated prior to meeting. PC Cave advised no house burglaries for October and statistics are actually showing a decrease in crime figures for Humberston and not an increase.

Stressed need for residents to report crime – otherwise resources cannot be used in the village.

LPT had held a surgery on 23rd October with 11 residents showing up. LPT wanted to get more people signed up for Humberston Alerts and sheet going out in the Newsletter from the LPT.

Cllrs raised issues of burglaries and County Lines awareness issues. Agreed that LPT and PC hold public meeting in New Year to raise awareness of all issues.

Email received from traffic officer at Grimsby re speeding on Humberston Avenue. Email back to advise to liaise with Dave Cave from our LPT.

RESOLVED: That a meeting be arranged in early 2020 to raise awareness of issues

19/102 Highways/Footpaths/Traffic Issues

a. To receive report from Highways Meeting with NELC from 23rd October 2019

Chair and Clerk attended meeting at Healing. Chair updated re TRO and meeting to follow up next week. Car park issue not progressed by NELC and Clerk advised to ask Cllr. Fenty as Ward Cllr. To investigate which had been done. Noted.

b. To receive update from Clerk on any highways matters or correspondence received
None received.

19/103 Correspondence

a. To receive any correspondence to date of meeting including:

Request for motion in support of Local Electricity Bill campaign

Support motion and Clerk to advise.

Care home donation request – Alderlea

Chair had suggested they write in and ask for support for Christmas Party. Donation of £100 agreed.

Car parking request

Noted and to be sent to NELC.

Scouting donation request

Request for financial donation towards scout jamboree trip received but agreed that a) correspondent not a Humberston resident and b) not able to make donation to individual. Clerk to write and advise.

RESOLVED: That Correspondence be dealt with as agreed and that £100 donation be made to Alderlea Care Home towards its Christmas party function for residents

19/104 Future Dates

Next Parish Council Meeting – Tuesday 3rd December 2019

Next Planning/Committee Night – Tuesday 19th November 2019 and note attendance by
NELC/ENGIE for planning training by Planning Officers

ERNLLCA Conference – Friday 15th November 2019

Christmas Event meeting – Wednesday 6th November – 7.30 pm

Christmas Meal – Thursday 28th November 2019 – 7.30 pm

Remembrance Day – Sunday 10th November

Clerk had collected wreath and agreed £100 payment for wreath. Three members to be in attendance and Cllr. Clark to do the reading and Cllr. Scoffin to lay the wreath. Chair thanked them for their attendance.

RESOLVED: That £100 be paid to Poppy Appeal for provision of wreath

Office Public Open Session – Friday 29th November 2019 10.30-12.00 noon

Any other future dates – none.

19/105 Reports (for information only)

To receive report from events group

Cllr. Scoffin reported. Had trial run with gazebo. Representatives from church present. Finalised location for everything for the event. Noted.

Town and Parish Liaison – 24th October 2019

Chair and Vice-Chair had attended.. Lasted 30 minutes only – representatives from Neighbourhood Watch and Police failed to attend. Noted.

Meeting with Westleigh Homes re land transfer and drainage – 22nd October 2019

Chair, Vice-Chair and Clerk had attended. Clerk updated on land transfer and drainage to be dealt with under allotment item. Noted.

To receive any other reports – none received.

19/106 Wendover Hall and Paddock

- a) To receive update on roof repairs, receive additional quotation and agree any further necessary actions

All works now completed and carried out and nothing further outstanding.

- b) To receive report of meeting with Cyden Homes over paddock equipment and agree any further necessary actions

Cyden Homes had now emailed and advised £7,500 donation to upgrade of facilities had been withdrawn. Had offered £40k towards new playground equipment which would be paid by way of commuted sum, but only 12 months from first occupation on site. Members welcomed offer but asked that the Clerk write and ask them to reconsider to make the payment when first on site.

RESOLVED: That Cydens be requested to bring forward commuted sum for playground equipment To when first on site

- c) To receive draft hiring contract for Wendover Preschool for Wendover Hall and agree necessary actions

Clerk had circulated. If old contract in existence, no file copy existed. Agreed points to be included as waste/nappies disposal, public space on roundabout not being blocked, fire exits to remain clear and 6 monthly inspection for general health and safety purposes and access for contractors when notified, no items left out in paddock but locked in shed and agree period of notice for either side with Preschool. Clerk would redraft and circulate for next PC meeting.

RESOLVED: That amendments be made as agreed to draft Pre School contract and brought before Next PC meeting

- d) To receive update on repairs to basket swing and agree any necessary actions

Quotation received to replace for £750 + VAT. Agreed to proceed with Newby Leisure.

RESOLVED: That basket swing be replaced at cost of £750 + VAT with Newby Leisure.

- e) To consider issue of side fire exit and agree necessary actions

Chairman and Clerk had met with Fire Safety Officer to discuss access through side door in main hall. Reported to meeting on nature of discussions and agreed that thumb bolt and slide bolt be installed on side door. Clerk to update fire safety officer.

RESOLVED: That Thumb bolt and slide bolt be installed on side exit door in main hall

19/107 Parish Council Matters

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation

Circulated as received and placed in circulation bag.

- b) Parish Council Newsletter – to receive report on recent/next edition+ Distribution update

Chairman had received copies of Newsletter the day before. She thanked Cllrs. Scoffin, Clark and the Clerk for their work in publishing the edition. 250 extra would be ordered to cover deliveries. Clerk and Chairman had gone through electoral register at separate meeting and agreed distribution rounds and appropriate payments as listed and these were all approved to be made.

RESOLVED: That Newsletter distribution list be set as agreed with appropriate payments as listed

c) To receive update from Cllr. Scoffin on VE Event and agree any necessary actions
Cllr. Scoffin updated on details for event for 2020.

d) To receive update on purchase of gazebo/marquee and agree any necessary actions
Clerk and Cllr. Scoffin had investigated and found suitable products. Clerk to circulate link and take item to mid month November meeting. Noted.

e) To receive report from Personnel Committee re provision of a litter picker for Humberston Village and agree any further action
Cllr. Robinson gave report from Personnel Meeting. Committee did not feel that a position for a litter picker was justified. Chairman asked members to consider this recommendation and Cllr. Clark proposed that a litter picker role was created and vote took place with 4 for and 4 against. Chairman took casting vote to create litter picker role for trial period. Personnel Committee requested to work up a contract and duties for full Council meeting in December 2019.

RESOLVED: That the Parish Council creates a litter picker role for 2020 and that the Personnel Committee create job description and draft contract to be presented back to full Council in December 2019.

f) To consider issue of storage and retention and agree any necessary actions
Defer to new year.

RESOLVED: That this issue be deferred to 2020 pending purchase of marquee etc.

Public break

Representatives from HAHA present who wished to speak on allotment flooding. Disappointment that after nearly 3 years and discussions and site visits the situation still has not been resolved. They feel the situation has been made worse by building. Site meeting held 2.5 years ago with engineer at NELC agreed impact on site and drainage. Adjacent field is clay and doesn't absorb water. Dyke is running West to East and dog leg which covers 1.5 plots. PC urged us to have further discussions on the flooding. Noted.

Resolved to move standing orders to 9.30 pm

19/108 Allotment Matters

a) To receive update on recent allotment allocations and vacancies and agree any further actions

Only now two remaining plots and advertisement seeking new tenants had been placed in latest Newsletter.

b) To receive information re recent flooding on allotment plots and agree any necessary actions

Long discussion took place over the flooding and it was agreed that a meeting be called between the PC and the allotment tenants affected to discuss the issues and options open to the Parish Council. Clerk to organize meeting through HAHA.

RESOLVED: That meeting be held with HAHA and allotment tenants affected to discuss options

*1 Beach View Court, Norfolk Lane,
Cleethorpes DN35 8BT*

c) To agree date of next Allotment Inspection

Agreed for Wednesday 27th November at 10.00 am.

RESOLVED: That next allotment inspection take place at 10.00 am on Wednesday 27th November

d) To consider allotment agreement for 2020/21 and agree any necessary actions

Clerk had circulated to all members. Agreed that provision of Beehives be included with restrictions on professional trained membership of recognized associations etc. Clerk to send this to HAHA requesting any inclusions/amendments it may wish to make and then bring back to December 2019 full Council meeting for approval. Dates could then be set for allotment rent collection during January 2020.

RESOLVED: That issue of beehive provision be included in allotment agreement and that the Draft be sent to HAHA for any inclusions it may wish to be considered and then brought Back to full Council for agreement of final version in December 2019

19/109 Cemetery Matters

a) To receive update on cemetery matters from Clerk and consider any actions required

Nothing to report at present time apart from some correspondence which was reported and placed in circulation bag. Noted.

b) To receive quotation for replacement cemetery gates and agree any further actions

Quotation had been received from Traditional Joinery for approximately £5,000. Agreed to consider as part of budget considerations for fy 20/21 and that should project be included, no further quotations be sought as specialist work and also agreed that design would remain as current gates.

RESOLVED: That this issue be considered under budget consideration for 20/21 as above

c) To consider provision of additional cemetery space and agree action plan

Chair advised best way to progress this was through small working party. Clerk to table for December 2019 meeting and agree small working group.

RESOLVED: That small informal working group be set up to consider and investigate additional Cemetery provision

19/110 Finance

a) Payments for authorization as per attached list

All payments approved to be made.

RESOLVED: That all payments be approved as per list

b) To receive budget monitoring figures as circulated.

Clerk had now circulated these to all members.

RESOLVED: That budget monitoring figures had been circulated and received

c) To agree schedule f 2019or budget and precept setting and date of necessary meeting

Tuesday 21st January 2020 was mid-month meeting night and agreed to set this as date for budget setting.

RESOLVED: That Tuesday 21st January 2020 be budget/precept setting meeting for fy 20/21

Chairman closed the meeting at 9.20 pm.

Signed:

Date: