

MINUTES OF A COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL HELD ON TUESDAY 7TH NOVEMBER 2023 AT 7.15 PM AT QUEEN ELIZABETH HALL, WENDOVER PADDOCK, HUMBERSTON

Present: Cllr. Shawhulme (Chairman)
Cllrs. Clark, Sharp, Hodgins and Hudson

Apologies: Cllrs Rudd and England

In attendance: Cllrs. Dawkins and Shreeve
PC Dave Cave
Anthony Snell, NELC.

There were 8 members of the public present.

23/139 To receive and accept apologies for absence

Received from Cllrs. Rudd and England due to holidays and accepted.

RESOLVED: That apologies be received and accepted.

23/140 Declarations of Interest – Code of Conduct

Cllr. Clark declared personal interest in 17 Tetney Road due to nearby residency. Noted.

23/141 To approve minutes of previous meetings –

Village Council minutes from main October Council meeting, Personnel Meeting, Extraordinary Meeting and Planning Meeting – all from October 2023.

All minutes circulated and approved as a true record of all of the meetings held and signed by the Chairman.

RESOLVED: That all minutes be approved as a true record of the meetings held.

23/142 Police Report

To receive police report for information and agree any necessary actions from report.

Report received and circulated prior to the meeting. PC Cave present – priorities are anti social behaviour, vehicle crime both from vehicles and of vehicles. Increase in burglaries this time of year usually occurs due to darker nights. Requesting residents to report suspicious activity of any sort. Reinforcing residents to use 101.

Public Break

Residents present re parking issues. Engagement with Mr. Snell from NELC over issues.

23/143 Highways/footpaths/traffic issues

- a) To receive visit from Anthony Snell, Transport and Traffic Manager, NELC to address issues of parking within the village and agree any necessary actions

Mr. Snell from NELC present and discussed various parking issues and Mr. Snell advised NELC would be looking at possible solutions and would feedback as soon as possible. Noted and Chairman thanked Mr. Snell for his attendance.

RESOLVED: That NELC would report back on issues raised

Everyone left apart from Ward Cllr. And one member of the public.

- b) To receive any highways/footpaths/traffic issues for consideration and agree any necessary actions including request from resident re community speed watch scheme and kissing gate on Walk Lane

Request for community speed watch scheme noted but agreed no members willing to start this scheme at present moment in time. Clerk reported on issue with kissing gate and members agreed that the VC would not organise repair and was not aware of who was responsible.

RESOLVED: That the VC was not willing to assist with repairs to kissing gate nor initiate a Community speed watch scheme.

23/144 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/1057/23/FUL

Proposal: Install a PVCu conservatory on the rear of the property

Location: 8 Eagle Drive Humberston

No objections.

Planning Application Reference: DM/1026/23/FUL

Proposal: Retrospective erection of single storey rear extension to create store and associated works.

Location: 2 Burcom Avenue, Humberston

No objections.

Planning Application Reference: DM/1044/23/FUL

Proposal: Retrospective application for fencing to front and rear boundary and internal fence between house and boundary

Location: 160 Humberston Fitties Humberston

Objections – the Village Council would support the concerns from the Heritage Officer with regard to the fence not being in keeping with the Fitties Design Guide and would wish to see this application refused.

Planning Application Reference: DM/1029/23/FUL

Proposal: Erect single storey front / side extension, erect single storey side extension to include garage and convert existing attached garage to internal living accommodation with various associated works

Location: 2 Sheraton Drive Humberston

No objections.

Planning Application Reference: DM/0834/23/FULA

Proposal: Install double doors to front, install chimney stack to side and erect replacement 2m close board timber fence to rear boundary

Location: 305 Humberston Fitties Humberston

Objections – the Village Council would support the concerns from the Heritage Officer with regard to the fencing issues and the request for further details on the application. Until this is addressed the Council would wish to see this application refused.

Planning Application Reference: DM/1014/23/ADV

Proposal: Erect external freestyle illuminated totem pole sign at entrance to Haven holiday park

Location: Thorpe Park Holiday Camp Anthonys Bank Road Humberston

No objections.

Planning Application Reference: DM/0108/23/FUL

Proposal: Retrospective application to erect single storey extension to rear of existing garage to create garden room

Location: 17 Tetney Road Humberston

Objections – the Village Council feels that the chimney on this application is wholly out of character for this area and is too large, also has concerns over the size of the building and surface water disposal from the roof of the proposal as there is no detail on how surface water is being dealt with.

To receive any other planning correspondence/representations from development teams and/or residents and to agree any further actions – nothing.

23/145 Allotment/Cemetery Matters

a) To receive update on signs for Cemetery

Replacement signs now received and contractor would put in place at cemetery. Also cemetery sign on the main road had been knocked over and Clerk had organized replacement metal sign. Noted.

b) To receive information on recent tree works at Cemetery and agree necessary action

Invoice received from contractors and Clerk had requested justification for cost of invoice which was same as original quotation even though different work had been completed. Clerk read out email and Council agreed to settle the invoice but agreed not to use the contractor again for the next round of tree works within the cemetery.

RESOLVED: That the invoice for tree works be settled even though the Council was dissatisfied with Costs involved.

c) To consider allotment agreement for 2024/25 and carry out consultation with HAHA for final version to be agreed for December 2023.

HAHA overall satisfied with current agreement but would ask for two additions – first a timetable for visits for the year, ie how many months would involve inspections. Secondly a condition that each tenant has to assist with gate opening/closing one week each year. The Clerk advised that Cllr. Rudd had advised that she would propose that a joint tenancy be held for at least a year before they one of the joint tenants could take sole tenancy of a plot.

RESOLVED: That the Council approve the proposals for the new tenancy agreement for 2024/25 and That the Clerk circulate a final draft for approval at December 2023 meeting

d) To receive report on progress for cemetery extension project with NELC, land purchase and lending application and agree further necessary actions

Clerk advised that new legislation from October 2023 did not require new cemeteries or cemetery extensions to have an Environmental Certificate provided that exemption criteria were met. Clerk had now submitted these and an extension to the application until December had also been granted. Submission for the PWLB had now been sent by ERNLLCA through to PWLB and outcome awaited. All noted.

23/146 Wendover Halls/Paddock Matters

- a) To receive report on window repair works and agree any further necessary actions

Works completed and members very satisfied with works undertaken.

RESOLVED: That window repair works had now been completed.

- b) To receive update on request from resident re noise mitigation and consider quotation for door closing mechanism and agree any necessary actions

Clerk to obtain quotation for fixing door closing mechanism and report back.

RESOLVED: That Clerk obtain quotation from QMS for installation of door closing mechanism and Report back to next meeting.

23/147 Land Management

- a) To receive update on land at Humberston Avenue and transfer to residents

Ongoing and awaiting information from Longhurst/Keystone. Noted.

- b) To receive report on land management works and agree any necessary actions including site visit

Clerk asked members to arrange site visit and this was agreed for Wednesday 29th November at 10.00 am.

RESOLVED: That site visit be held on Wednesday 29th November at 10.00 am.

23/148 Village Council matters

- a) To receive update on publication and circulation dates for Christmas/December 2023 edition

£4 fee agreed for Christmas Event for non-residents and Clerk to incorporate this into poster. This would include a present and photo with Santa. Newsletter to then go off to printers. Chocolates be organized for distributors. Current distribution vacancy and clerk to run article in next edition

RESOLVED: That small chocolate gift be organized for each of the distributors.

Standing Orders resolved to be moved back to 9.45 pm.

23/149 Future Dates

Date of next meetings: Tuesday 5th December 2023

Planning Committee meeting – Tuesday 21st November 2023

Christmas Event – Saturday 2nd December 2023

VC Christmas Meal – Monday 11th December 2023

To receive any other future dates_– none.

23/150 Reports

Fashion Show – 20.10.23

Well attended and good selection of items provided. Clerk to see if any available dates in March 2024. Noted.

Town and Parish Liaison – 26.10.23

No one had attended.

Any other reports – none.

23/151 Finance

- a) To agree payments as per list circulated

Payments approved to be made as per list circulated.

RESOLVED: That payments be made as per list circulated.

23/152 Events

To receive information on upcoming events and consider and agree necessary actions including – Christmas Event – Saturday 2nd December 2023 and agree arrangements for stalls etc. and timings.

Some village groups having stalls and Clerk to request other craft stalls to attend, games in new hall with usual raffle and wine/water stall. Same arrangements for ticket to see Santa as last year with non-residents being charged £4.00 per child and residents free of charge – Clerk to have same checks in place as last year with electoral register. Event timing 3 to 6 pm.

RESOLVED: That all arrangements be put in place as agreed for the Christmas event

23/153 To consider exclusion of press and public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

23/154 Personnel Matters

- a) To approve salaries as per schedule circulated

Salaries approved as per schedule circulated and increase for Officer scales from NALC/SLCC noted and actioned.

RESOLVED: That salaries be paid as per schedule circulated and increase in Officer’s scales noted and Actioned as required.

- b) To receive report from Personnel Committee on appraisals for 2023 including any actions

Minutes had been approved and items all actioned. Follow up meeting scheduled for Personnel Committee on 22nd November to consider outstanding actions. Noted.

Chairman closed the meeting at 9.45 pm.

Signed:.....

Date: