

**MINUTES OF A COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL HELD ON TUESDAY 7<sup>th</sup> MARCH 2023 AT 7.15 PM AT WENDOVER HALL MEETING ROOM, WENDOVER PADDOCK, HUMBERSTON**

**Present:** Cllr. Shawhulme (Chairman)  
Cllrs. Hodgins, Clarke and Woollock

**Apologies:** Cllr. Rudd

**Absent:** Cllr. Hudson

**In attendance:** Cllr. Harness, Ward Cllr., NELC

There were 3 members of the public in attendance

**22/203 To receive and accept apologies for absence**

Received from Cllr. Rudd due to holidays and accepted.

**RESOLVED: That apologies be received and accepted.**

**22/203 Declarations of Interest – Code of Conduct**

None made.

**22/204 To approve minutes of previous meetings –**

Village Council minutes from February 2023 main meeting and Planning Committee meeting

Minutes approved as a true record of the meetings held and signed by the Chairman.

**RESOLVED: That minutes be approved as a true record of the meetings held.**

**22/205 Police Report**

To receive police report for information and agree any necessary actions from report.

Written report received and circulated prior to the meeting. Noted.

**Public Session**

Resident present re Humberston Fitties. Thanks minuted to Parish Council for supporting residents and also to Cllr. Harness, Ward Cllr., NELC for supporting. Raised issues of Licensing Meeting to be held this week.

**22/206 Highways/footpaths/traffic issues**

**a) To receive any highways/footpaths/traffic issues for consideration and agree any necessary actions**

Clerk to seek date for next meeting. Sinderson Road raised with concerns for pot holes which had been marked but not done and now marks had disappeared. Clerk would report.

**b) To receive report on Humberston Village signs, quotation for artwork and agree any further actions**

Sign design submitted to Signs Express and already replicated. Signs now in progress and Clerk had asked manufacturers to see first one when completed. Remaining signs to stay in place until replacements made. Noted.

**22/207      Planning Matters**

The following planning applications were considered:

**Planning Application Reference: DM/0109/23/FUL**

**Proposal: Erect two storey detached dwelling with balcony, roof lights associated works including driveway parking area and landscaping**

**Location: 184 Humberston Avenue (Rear Of 186) Humberston**

*Objections, Cllr. Hodgins proposed too large for the plot and drainage issues not dealt with sufficiently in the paperwork . Seconded and unanimous in objecting.*

**Planning Application Reference: DM/0892/22/FUL**

**Proposal: Retrospective application for alterations to existing vehicular and pedestrian access, creation of parking area and erection of fencing and gates. Erection of workshop/store with solar panels to roof and associated works**

**Location: Land West Side Of Tetney Road (Bull Rush Lakes) Humberston**

*No objections.*

To receive any other planning correspondence/representations from development teams and/or residents and to agree any further actions - including update on licensing application for Thorpe Park – Cllr. Shawhulme attending on Thursday.

**RESOLVED: That comments be submitted on applications as shown**

**22/208      Allotment/Cemetery Matters**

- a) To consider age for ‘pensioner’ rates for allotment tenancies for next allotment year and agree necessary actions

Considered and agreed that with immediate effect OAP set as those in receipt of state pension – to be proven if requested by Clerk. Agreed those already in receipt of concessionary rate to remain as it. Only applicable for new tenants. Inspection on 22<sup>nd</sup> March 2022 had been noted.

**RESOLVED: That OAP be set as anyone in receipt of state pension from this point on.**

- b) To receive any cemetery matters for consideration

Bench had been damaged by vehicle in cemetery which not known to the Council. Clerk had organized for bench to be repaired. Noted.

- c) To receive report on progress for cemetery extension project, consider finance for project and agree any necessary actions

Confirmed with NELC and now awaiting progress noted.

**22/209      Wendover Halls/Paddock Matters**

- a) To receive update on potential play equipment provision proposals and pricing for information

Cllr. Clarke had sourced prices and now would fine tune with installation prices along with any necessary safety surfacing. Councillors considered provision for additional equipment for 23/24 from budget and agreed that swing refurbishment/additional equipment would be project. Cllr. Clarke to seek pricing and report back. Clerk to pass other information back to Cyden Homes.

**RESOLVED: That information obtained be shared with possible developers and that project for Additional equipment within the Paddock for 23/24 be agreed as swings.**

b) To confirm arrangements for renaming of Paddock Hall event

Friday 21<sup>st</sup> April commencing at 6.30 pm. Clerk had obtained new sign for Hall and this would be organized for the event. Noted.

c) To receive update on resurfacing of Wendover Car Park and agree any further actions

NELC had been liaising over works which would be done through Specialist Surfacing. Members agreed that since provision was limited through local contractors, one quote only required through Specialist Surfacing/NELC. Clerk to obtain definitive quote, schedule for works etc. and report back.

**RESOLVED: That only one quotation from NELC/Specialist Surfacing required for works and clerk To obtain quotation and schedule of possible works and report back.**

**22/210 Land Management**

a) To receive update on flag pole installation for information and agree flag flying schedule for 2023

Final installation to be finished in March 2023. Union flag purchased. Flag flying days agreed and passed to Cllr. Clarke.

**RESOLVED: Union flag flying days to be set as those published on Gov.UK website**

b) To receive and consider any other land management issues for information

Clerk had conducted site inspection today. Scaffolding poles on site from adjacent building plot and Clerk had visited and assessed minimal risk providing that site owner had required public liability insurance. Clerk had spoken to site owner and requested proof of insurance. If that was not forthcoming, then Clerk would ask that the poles be removed. Bridge structure also now present on VC owned land, coming from dwelling on Glebe Road as before. Pictures shown and letter agreed to be sent to resident as agreed asking for it to be removed or VC would remove it. On site adjacent to Carrington, Members agreed planting of additional blackthorne for hedge. Clerk to action.

**RESOLVED: That all land management issues be agreed as detailed above.**

**22/211 Village Council matters**

a) To receive report on Spring 2023 edition and consider any necessary actions and confirm dates for Summer Edition 2023

Short printing run and require 3,400 for next edition. Noted. Payment to distributors to be made.

**RESOLVED: That distribution payments can now be made.**

b) To receive and consider the new Code of Conduct adopted by NELC and recommended for adoption as the Code of Conduct for Humberston Village Council

Deferred to April 2023 meeting when Clerk had received details on some items from NELC.

**RESOLVED: To be c/f to April 2023 meeting.**

c) To receive reminder on election year for Humberston Village Council May 2023

Nominations were open from 21<sup>st</sup> March 2023 and close on 4<sup>th</sup> April 2023. Packs available at training event on 14<sup>th</sup> March but also will be downloadable from the following day. Clerk will download and print and distribute to Council members. Council members will be required to be responsible for submitting their own paperwork. Cllr. Shawhulme to attend event and obtain packs. Clerk to liaise with members for necessary information. Noted.

d) To receive notice of new CCTV system from NELC and invitation to liaise and agree actions  
Invitation from NELC noted. Issue of Paddock security raised due to possible adjacent house sale. Clerk to look at site and report back with any proposals. Noted.

e) To consider provision of holiday club for 2023 and agree any necessary actions  
Professional provider confirmed not available. Previous supplier would be available. Agreed to try and organise independent sessions with different theme each week. Chairman and Clerk to source some providers and report back with pricing etc.

**RESOLVED: That independent themed activity sessions be sourced for each week and prices to be considered etc.**

### **22/212 Future Dates**

Date of next meetings: Tuesday 4<sup>th</sup> April 2023 – Cllr. Clarke gave apologies in advance.

Planning Committee meeting – Tuesday 21<sup>st</sup> March 2023 – Clerk will be on annual leave

Office Closure – 20<sup>th</sup> to 24<sup>th</sup> March 2023 inclusive

Election Day – Thursday 4<sup>th</sup> May 2023 and to set date for May/Annual Parish Council meeting 2023 – Tuesday 9<sup>th</sup> May 2023 tbc

To set date for Annual Parish Meeting for Humberston for 2023 – Tuesday 23<sup>rd</sup> May 2023

ERNLLCA Annual conference – Friday 15<sup>th</sup> September 2023 – Clerk and Cllr. Rudd will attend.

To receive any other future dates - none received.

### **22/213 Reports**

To receive any reports – none received.

**Resolved to move Standing orders to 9.30 pm.**

### **22/214 Finance**

a) To agree payments as per list circulated

Payments as circulated, agreed to be made.

**RESOLVED: That payments be made as per list circulated.**

b) To consider and agree appointment of internal auditor for fy 22/23 accounts

Agreed to appoint Mr. M. Petersen for fy 22/23 internal audit.

**RESOLVED: That Mr Petersen be appointed as internal auditor.**

### **22/215 Events**

To receive information on upcoming events and consider and agree necessary actions including –

Fashion Show – set for Friday 21<sup>st</sup> April 2023

Tickets now being sold. All details as usual.

Picnic in the Paddock – Sunday 7th May 2023

Waiting for band to confirm whether they would be able to attend. Noted.

Summer Event – set for Saturday 8<sup>th</sup> July 2023

Marquee to be erected. Book Bar Bubbles if available and run a Produce Show type event. Further details to be agreed. No band.

**22/216 To consider exclusion of press and public**

**RESOLVED:** exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

**22/217 Personnel Matters**

*a)* To approve salaries as per schedule circulated

Salaries approved as per list circulated.

**RESOLVED:** That salaries be paid as per list circulated.

*Chairman closed the meeting at 9.30 pm.*

Signed: .....

Date: .....