

**MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL HELD ON WEDNESDAY
2ND JUNE 2021 AT 7.15 PM AT THE PADDOCK HALL, WENDOVER PADDOCK, HUMBERSTON**

Present: Cllr. Bailey (Chairman)
Cllrs. Watkins, Scoffin, Stevenson, Thompson, Leveridge, Wollock, Shawhulme,
Rudd and Hodgins

Apologies: Cllr. Clark

In Attendance: - Cllr. Hawkins, NELC Ward Cllr.

There were 5 members of the public present.

21/59 Acceptance of Apologies

Cllr. Clarke (Holidays) received and accepted.

RESOLVED: That apologies be received and accepted

21/60 Declarations of Interest – Code of Conduct 2012

Cllr. Scoffin declared prejudicial interest in 1 The Cloisters, Humberston due to residency and Cllr. Wollock declared a prejudicial interest in 8 Sinderson Road, Humberston due to residency. Noted.

21/61 To approve minutes of previous meetings from mid-May 2021 –

Village Council minutes from mid-May meeting and Personnel minutes from 19.05.21

All minutes approved and signed by the respective Chairmen.

RESOLVED: That minutes be agreed as a true record of the meetings held

21/62 Police Report – to receive policing information

Received and circulated prior to the meeting. Noted.

21/63 Highways/Footpaths/Traffic issues

a) To receive any highways/footpaths/traffic issues and agree any necessary actions

Verge cutting enquiry received and Clerk advised NELC had confirmed it would be cutting to the same programme as in previous years. Pot hole and other highways issues passed from Cllr. Stevenson to Cllr. Dawkins. Noted.

Public Break

Resident present to discuss concerns re development on Humberston Avenue in rear gardens.
Residents present re Holly Lane and site maintenance.

21/64 Wendover Hall and Paddock Matters

a) To receive update on works being carried out during May half term

Current week would see completion of damp proofing in the back room, with walls plastered that day and kitchen ceiling being done this week. Trees at side of Paddock passed to Contractor and Clerk to obtain quote for trimming back. Noted.

21/65 **Allotment and Cemetery Matters**

- a) To receive report from inspection on Wednesday 26th May 2021 and agree any necessary actions

Cllr. Rudd reported and thanked for those who attended. Site standards were increasing all the time. Two plots vacated and so one will be split to allow three people from the waiting list to join. Plant sale at weekend by Haha was highly successful and Cllr. Rudd called for volunteers to help clear the community plot. Noted.

- b) To receive any further allotment or cemetery matters for information

None received.

21/66 **Village Council matters**

- a) To receive any update on proposal for possible 'centenary green'

Chairman and Clerk had been invited to a meeting on 14th June with the Church to discuss. Chairman asked Cllr. Thompson to send some ideas through for the proposal. Noted.

- b) To receive report from Newsletter working group, update on next edition and agree any necessary actions

Cllr. Shawhulme had circulated a questionnaire to all members and went through the questions at the meeting with answers noted in the majority. Leader article gone to Clerk and agreed a free prize draw with £20 One for All voucher. Pricing for adverts discussed and agreed to leave as current for the remainder of this year.

RESOLVED: That questionnaire answers be c/f to next edition and incorporated. That £20 One For All voucher be agreed and that the prices for advertisements remain with no increase For remainder of the year

- c) To consider Instagram page for the Village Council and agree any actions

Agreed unanimously and Clerk would set up and operate.

RESOLVED: That Instagram account be initiated.

- d) To receive report on meeting with contractors for toilet refurbishment project and agree any necessary actions

Meeting had been scheduled to discuss options etc. but now deferred until next week. Noted.

- e) To agree rota/details for Summer Holiday Club on Wendover Paddock

Commencing Friday 30th July for 4 weeks from 10am to 12 noon. Agreed members to do refreshments and Clerk to send out rota. Agreed no charge for refreshments but donations to McMillan.

RESOLVED: That members assist with refreshments on a rota and that no charge be made for Refreshments but donations to McMillan received.

- f) To consider purchase of equipment for Wendover Paddock and agree any necessary actions

Cllr. Clark had sent apologies but sent proposals through the Clerk and these were read out. Agreed that zip wire would be ideal piece of equipment and that budgeting each year for individual pieces may be more beneficial than a whole programme of works. Agreed that financial situation be reviewed in August and if affordable after all Hall refurb costs settled, then to proceed with purchase of zip wire. Cllr.

Clark and Clerk to research costs in meantime. Also agreed to add a budget line specifically for playground equipment each year.

RESOLVED: That, subject to budget review at end of August, a zip wire be purchased as next piece Of equipment for the Paddock if funds available and also that budget line be added to Next budget for Paddock equipment.

g) To consider food outlet visits to Wendover Paddock and agree any necessary actions

Chair advised that two types of food truck could attend the Paddock. NO occasion, just benefit of residents. Clerk advised members should bear in mind the hall hirers who might be present. Agreed to go ahead as a trial and Clerk to advertise in Newsletter.

RESOLVED: That food trucks for pizza and crepes be booked to attend in the paddock as agreed

h) To set date for Centenary celebrations for the Village Council for 2022 and consider events

First Saturday in July agreed – so Saturday 2nd July 2021. Clerk to put in diary.

RESOLVED: Saturday 2nd July 2021 be date for centenary event

21/67 Land Management

a) To receive any further update report from Clerk on bridges in place and agree any further necessary actions including any update on boundary ownership of land

Clerk advised bridges had now been removed and further information awaited from Solicitor re the boundary in relation to the dyke. Noted.

b) To receive correspondence and consider requests from residents regarding the implementation of the management plan for the site off Humberston Avenue and agree any necessary actions

Residents had advised of dissatisfaction with current land management programme and Chairman did explain the necessity of the VC adhering to the programme for the site. It was explained that the VC did not write the land management programme, but that this came from the developers and the local planning authority. Agreed as a compromise that the cutting area along the frontage where houses overlooked, be increased to 2 metres wide and maintain 1 metre wide next to the informal meadow paths. Proposed and agreed that litter picker be utilized in this area if required. Agreed to monitor for a year and agreed that Clerk would organize letter to all residents in this area advising them of procedures in place.

RESOLVED: That cutting strips next to paths/roads on frontages overlooked by houses, be increased To 2 metres wide, with 1 metre wide maintained next to informal paths etc. Situation to Be monitored for a year and reviewed and letter drop to all residents to be carried out.

21/68 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/0527/21/FULA

Proposal: Demolish existing garage, erect single storey rear extension to kitchen to form family room with adjoined single garage and install side dormer to first floor

Location: 1 The Cloisters Humberston

Cllr. Scoffin had declared a personal and prejudicial interest in the application and took no part in discussions or debate and left the room for this item.

No objections.

Planning Application Reference: DM/0495/21/FUL

Proposal: Installation of Arrivals Lodge with associated infrastructure and ancillary landscaping works

Location: Thorpe Park Holiday Camp Anthonys Bank Road Humberston

No objections.

Planning Application Reference: DM/0499/21/FUL

Proposal: Erect single storey extension to side

Location: 23 Church Avenue Humberston

No objections.

Planning Application Reference: DM/0400/21/TBR

Proposal: Removal of telephone box

Location: Phone Box Humberston Fitties Humberston North East Lincolnshire

Further to the previous correspondence relating to the above, the Local Authority raises an objection to the decision to remove the telephone box at the above site

No objections to objections and would support NELC and ask that the phone box be kept.

Planning Application Reference: DM/0401/21/FULA

Proposal: Erect single storey side extension (AMENDED PLANS RECEIVED 6/05/2021 - hipped roof design at side as opposed to gable)

Location: 8 Sinderson Road Humberston

Decided prior to meeting.

Planning Application Reference: DM/0539/21/FUL

Proposal: Extend existing car park to create additional 68 spaces with associated works

Location: Humberston Academy Humberston Avenue Humberston

Cllr Dawkins, NELC spoke on this item as he had interest with parking. He was in favour of proposal for car park however he has written in and said he agrees in principle but would like to see a drop off area to the rear – which would allow a drop off area for the special school which would take traffic away from St Thomas close. This would assist with issues of buses dropping off.

Members agreed to support Cllr. Dawkins' views and also that electric vehicle charging points should be included. Therefore objections to the proposals as current but would suggest inclusion of above points.

To receive any other planning correspondence/representations from development teams and/or residents – none received.

RESOLVED: That comments be submitted as agreed

21/69 Future Dates

Date of next meetings: Wednesday 16th June 2021

Highways Meeting with NELC/ENGIE – 15th June 2021

Clerk's ERNLLCA Training – Personnel Management Training – 3rd June 2021

*1 Beach View Court, Norfolk Lane,
Cleethorpes DN35 8BT*

Allotment Inspection – Wednesday 30th June 2021
Town and Parish Liaison – July – to go on next agenda.
Any other future dates

21/70 Reports

To receive any reports – none received.

21/71 Finance

- a) Any payments for authorization as per schedule circulated

Payments authorized as circulated.

RESOLVED: That payments be authorized as per list circulated.

- b) To receive report from Internal Auditor and received completed Internal Audit section of AGAR for 20/21 signed by Internal Auditor

Received and noted and no actions required. Members thanked Clerk for work on successful audit.

- c) To receive and consider Annual Governance and Accountability Return for external audit 20/21 Part 3 as follows:

- Annual Governance Statement – Section 1 - to be agreed and signed
- Accounting Statement – Section 2 – to be agreed and signed

and agree submission to external auditor and compliance with audit schedule as required and publication of all information on the Village Council website

All members had received a copy of the Annual Return and the Chairman and Members agreed responses to Section 1 and then approved signature as required. Members then agreed Section 2 to be signed as required.

RESOLVED: That Members approve responses to Section 1 of the AGAR and approve for signature And that Section 2 be approved and signed by Chair and Clerk and submitted as Required.

- d) To note that Clerk has confirmed submission of extra information for the audit for fy 20-21 as Council receipts were in excess of £200k threshold as per audit requirements

This was noted by all members due to receive of the bonded sum for the land ownership. Noted.

- e) To receive and approve publication of dates for exercise of public rights for audit regime for 20/21

Confirmed dates as circulated by the Clerk and agreed for publication and copy also on the noticeboard within the Parish as well as on the website.

RESOLVED: That dates for exercise of public rights for audit regime be approved and published

21/72 To consider exclusion of press and public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

21/73 Personnel Matters

- a) To receive any update from Personnel Committee regarding appraisals and any actions taken.

Cllr. Shawhulme advised appraisals now completed and Committee working through some final outstanding actions with staff members. Noted.

Chairman closed the meeting at 9.00 am.

Signed:

Date: