

**MINUTES OF A COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL HELD ON TUESDAY 5th JULY 2022
AT 7.00 PM IN THE MEETING ROOM, WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

Present: Cllr. Shawhulme (Chairman)
Cllrs. Clark, Woollock and Duff

Apologies: Cllr. Rudd
Cllr. Hodgins (sabbatical leave)

In Attendance: Cllr. Harness

There were 2 members of the public present, both from HAHA.

22/68 To receive and accept apologies for absence

Apologies received from Cllr. Rudd (holidays) and received and accepted.

RESOLVED: That apologies be received and accepted.

22/69 Declarations of Interest – Code of Conduct

None made.

22/70 Cooption of candidate to fill casual vacancy

To receive candidate for co-option, Mr. J. Hudson, and agree any further necessary actions.

Mr. Hudson had attended previous meeting and gave short presentation and verified his eligibility to stand for office. Unanimously agreed to co-opt Mr. Hudson with immediate effect and Mr. Hudson signed Declaration of Acceptance of Office, having previously received the Code of Conduct prior to meeting.

RESOLVED: That Mr. J. Hudson be coopted onto the Council with immediate effect

22/71 To approve minutes of previous meetings –

Village Council minutes from June 2022 meeting

Minutes of the June Council meeting and the Annual Parish Meeting approved and signed as a true record by the Chairman.

RESOLVED: That minutes be approved as a true record of the meetings held

22/72 Highways/footpaths/traffic issues

a) To receive any highways/footpaths/traffic issues for consideration and agree any necessary actions

Response received from NELC re enforcement issue and Clerk requested to write back and ask when information on the NELC website had been superseded. Also no notice of new street lights on North Sea Lane and clerk to check with NELC.

RESOLVED: That the Clerk contact NELC as agreed above.

b) To report on Highways quarterly meeting on 22.06.2022

Last meeting held before Officer leaves the authority. No replacement as yet identified. Only issues for Humberston had been enforcement patrols and car park restrictions. Noted.

c) To receive winter service annual review from NELC and agree any comments for submission
Clerk presented proposed route maps and these were noted by Members.

RESOLVED: That the winter service arrangements be noted.

22/73 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/0529/22/FUL

Proposal: Demolish existing garage and erect two storey and single storey extensions to side, alterations to existing dwelling to include new chimney and installation of windows/roof lights. Erection of new porch to front and associated works

Location: 1A Queen Elizabeth Road Humberston

No objections.

Planning Application Reference: DM/0471/22/FUL

Proposal: Change of use from domestic outbuilding to holiday let to include internal and external alterations

Location: 10 Hewson Road Humberston

Vote went to casting vote with Chairman voting for objections to this application.

Objections and in support of residents who had raised objections. Enough provision for holiday lets in the area and mindful of setting a precedent in a wholly residential area.

Planning Application Reference: DM/0468/22/FUL

Proposal: Erect front / side extension to create new entrance to main warehouse with associated works
Location: Unit 10 Humberston Business Centre Jackson Place Humberston

No objections.

Planning Application Reference: DM/0466/22/FUL

Proposal: Remove existing driveway gate, walls and pillars and install new driveway entrance gate and pillars with associated works

Location: 116 Humberston Avenue Humberston

No objections but would ask that the Tree Officers comments be made conditional upon granting of any permission.

To receive any other planning correspondence/representations from development teams and/or residents including any updates received on Gingerbread House issue and agree any further actions – no response yet from NELC on Gingerbread House issue apart from acknowledgement that issue was ongoing. Noted.

22/74 Allotment/Cemetery Matters

a) To receive report from recent allotment inspection and agree any further necessary actions
Cllr. Rudd had submitted report to Clerk and all necessary actions had been taken and report circulated to all members. Noted.

b) To receive update on allotment competition from Cllr. Rudd and agree any necessary actions
Cllr. Rudd would organize necessary dates etc. upon return from leave. Noted.

Public Break

Mrs Hyde from Haha present and raised concerns about content of letters within the protocol for allotment inspection follow up. Item to be on agenda for next meeting to consider. Also concern expressed about rats on allotment site. Haha to follow up with pest control company and then report back to Clerk if costs were prohibitive for the organization. Noted.

22/75 Wendover Halls/Paddock Matters

- a) To receive update on new roundabout provision

Inbound this Saturday and works to commence on fitting the roundabout and then installing surface beneath. Noted.

- b) To note meeting with Preschool and agree any necessary actions

Monday 11th July meeting scheduled and remainder of item taken under exempt item.

RESOLVED: That Clerk update under exempt item at end of meeting

- c) To receive recommendation and quotation for fixing of safety surfacing issues and agree necessary actions

Quotation received from Kompan as well as advice and consideration of alternatives. Agreed to proceed with quotation for completely overlaying safety surfacing in all areas apart from new roundabout site.

Quotation for £8,735.44 including VAT agreed.

RESOLVED: That Kompan be contracted to overlay existing areas with new safety surfacing at Cost of £8,735.44 including VAT

22/76 Land Management

- a) To review land management issues and agree any necessary actions

Nothing at present but Clerk has been made aware of reports of bridge structures appearing again and would visit site and inspect. Noted.

22/77 Village Council matters

- a) To confirm granting of planning permission for Centenary Green project and receive update on notice board, centenary sign and benches and sponsorship from Lovelles and agree any further necessary actions

Request Ward Cllr. Funding towards project and noted that Lovelles were happy to water and may also have funding for renewal of plants etc. Clerk to liaise with them and the Council was happy to promote via advertising sign etc. Benches had been ordered along with notice board.

RESOLVED: That Ward Cllr. Funding be requested for project and Lovelle's sponsorship noted and Welcomed.

- b) To receive update on Summer Newsletter distribution and confirm arrangements for the Autumn 2022 edition

Agreed to use new printers and accept quotation for full colour for the same amount paid as presently. Agreed to order 50 more. Clerk to put together in early August 2022.

RESOLVED: That printing for next four editions at set cost quoted for full colour be done by new Printers and that 50 more be ordered.

c) To agree final details for Summer holiday club activities and agree all necessary actions
Agreement agreed with both VC and LC Fitness logo included. Agreed rota and provision of refreshments
Timing between 11 and 1 pm each Friday for 4 weeks commencing Friday 29th July 2022. Clerk to circulate
rota.

**RESOLVED: That rota be put in place for Holiday Club and the VC provide soft drinks and cakes/
Biscuits for each holiday club and that agreement be approved for use for holiday club**

22/78 Future Dates

Date of next meetings: Tuesday 2nd August 2022 – No Tracey D

Town and Parish Liaison – Thursday 7th July 2022 – apologies.

ERNLLCA NE Lincs District Meeting – Thursday 14th July 2022 (virtual meeting) -

Christmas Event – Saturday 3rd December 2022 – 2 till 5 pm timing.

Fashion Show – VC to agree suitable charity and Clerk to finalise date with Lincs Fashions.

To receive any other future dates_ - none.

22/79 Reports

Clerk's Training Day at ERNLLCA – Thursday 16th June 2022

Not attended due to sickness absence. Noted.

Centenary Event – Saturday 2nd July 2022

Chairman thanked everyone for help and feedback from both the food truck and mobile bar had been
excellent with high customer use. Considered charging for bouncy castles but manpower had been an issue.

Band and other entertainment had been excellent and good numbers of people in attendance.

Marquee now stored away again.

To receive any other reports - none.

22/80 Finance

a) To agree payments as per list circulated

All payments as per schedule circulated approved to be made. Chairman asked Clerk to obtain quotation for
duplicating and synchronizing emails on all devices for Council members from Mariner Computers.

RESOLVED: That all payments be approved to be made.

b) To confirm VAT reclaim for fy 21-22 from Clerk

Clerk had submitted VAT reclaim form for the fy 21-22 to HMRC and repayment awaited. Just under £10k
claimed for last financial year. Noted

c) To receive first quarter accounts for fy 22-23, account reconciliation and bank statement
for approval

Clerk had circulated cashbook for first three months of the year, account reconciliation and bank statements
and these were formally received and approved.

RESOLVED: That first quarter accounts for fy 22-23 be approved.

22/81 Events

To receive information on upcoming events and consider and agree necessary actions including -
Christmas Event – 2022 – date set.

To consider Autumn 2022 Fashion Show – agreed and Clerk to contact re date in October/November.

RESOLVED: That Clerk contact Lincs Fashions for date for Autumn/Winter fashion show and Council Members to consider suitable local charity to support with proceeds

22/82 To consider exclusion of press and public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

22/83 Personnel Matters

a) To approve salaries as per schedule circulated

All salaries approved to be made as per schedule circulated.

RESOLVED: That all salaries be paid as per schedule.

b) To receive report on staff appraisals and any further actions required

Cllr. Rudd and Clerk had conducted 2 out of 3 staff appraisals and would reschedule remaining appraisal after holidays etc. Cllr. Rudd had also conducted the Clerk’s appraisal. Noted.

c/of Item re Preschool meeting

Cllrs. Shawhulme, Rudd and Clerk had arranged meeting with preschool on 11th July 2022 to discuss some issues which had arisen and would report back to future meeting. Noted.

Cllr. Clarke’s interest in this item was noted but no discussion on content took place and the item was to inform of meeting date only.

The Chairman closed the meeting at 8.35 pm.

Signed:

Date: