

**MINUTES OF A VILLAGE COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL HELD ON TUESDAY 1<sup>st</sup> SEPTEMBER 2020 at Wendover Hall, Wendover Paddock, Humberston at 7.15 pm.**

**Present:** Cllr. Bailey (Chairman)  
Cllr. Watkins, Woollock, Scoffin, Thompson, Rudd, Hodgins, Shawhulme and Clarke

**Apologies:** Cllrs Stevenson and Vince

**In Attendance** Cllrs. Fenty and Harness, Ward Cllrs., NELC

There were 4 members of the public present (including 2 candidates for cooption)

**20/95 Acceptance of Apologies**

Received from Cllr. Stevenson due to illness – received and accepted.

**RESOLVED:** That apologies be received and accepted.

**20/96 Declarations of Interest – Code of Conduct 2012**

Cllr. Bailey declared a personal interest in item 20/101 for the storage facility due to knowledge of contractor. Noted.

**20/97 To approve minutes of previous meetings from August 2020 –**

Village Council minutes 18<sup>th</sup> August 2020

Minutes approved as true record and signed by the Chairman.

**RESOLVED:** That minutes be accepted as true record of meeting

**20/98 Highways/Footpaths/Traffic issues**

- a) To receive any update from Clerk and consider any highways matters notified and agree any necessary actions

Chairman advised that signing for TRO would not be in place until mid-September, then period of 14 days warning would be in operation and then enforcement would take place. No further progress yet on car park situation so Clerk to chase with NELC. Noted.

**20/99 Wendover Hall and Paddock Matters**

- a) To receive report from Clerk on returning hirings, new hirings, receive update from previous meeting resolutions and agree any further necessary actions

Chairman and Clerk both updated. Some hirings had now confirmed they would not be returning, others were on hold but would lose slot if another regular hiring came forward. Clerk advised of 3 new hirings from September. Agreed that for those not returning items would need to be collected if stored. Clerk issuing all new hirings with Covid-19 Action Plan and all necessary precautions were in place. Noted.

- b) To receive update on play equipment in Paddock, surfacing issue and agree any necessary actions

Streetscape had advised they will put right the installation no extra cost and had apologized. Chairman noted equipment had been removed and Clerk would follow up with Company on the following day. Noted.

**20/100 Humberston Cemetery and Allotment Matters**

- a) To receive report from last allotment inspection on Wednesday 19<sup>th</sup> August 2020 from Allotment Committee Chairman and agree any outstanding actions required

Cllr. Rudd reported. One plot rescinded as per pending Council resolution, and new tenant ready to take plot. 4 plots had first stage letter and 4 informally monitored and 1 to receive second stage letter. All noted.

- b) To confirm date for next Allotment Inspection  
Wednesday 23<sup>rd</sup> September at 10.30 am

- c) To receive request re polytunnel on allotments and agree necessary actions

Request for polytunnel received and no mention of polytunnels in the current agreement. Agreed that it be allowed and Cllr. Rudd suggested instruction on sizing for polytunnels be considered and then incorporated into next year's allotment agreements.

**RESOLVED: That polytunnel erection be allowed as per request and that polytunnel policy be incorporated into next allotment agreement for 2021/22**

**20/101 Village Council matters**

- a) To receive update on Newsletter for Autumn 2020, and notice of next edition for Winter 2020 and agree any necessary actions

Cllr. Bailey had received Newsletter and had taken out to distributors.

- b) To receive update on name change style for Council from Clerk and agree any further necessary actions

Clerk would send out necessary 5 letters to official bodies as requested under legislation and everything else was being updating as required. Noted.

- c) To receive quotations for storage facility within Wendover Paddock and agree any further necessary actions

Chairman reported that she and Clerk had met with NELC Conservation Officer and agreed specifications. Only 2 quotes sourced despite approaches to 5 companies. Quote A was in excess of £20k and also had some specifications in it which were not required, although these would not lower the price significantly. Quote B was for £6,950. Cllr. Clarke proposed acceptance of Quote B which was agreed. Clerk to send drawings submitted with quotation to Conservation Officer for approval before progressing the matter any further. Both quotes were for same structural size and materials.

**RESOLVED: That quotation B be accepted for £6,950 subject to approval of design etc. by Conservation Office at NELC**

- d) To consider formation of Humberston Youth Council and agree any further actions (tabled by Cllr. Shawhulme)

Cllr. Shawhulme proposed setting up of Youth Council and this was supported by other members. Cllr. Shawhulme to discuss with Clerk who had some experience of youth councils and then report back to meeting. Chairman thanked Cllr. Shawhulme for proposals.

**RESOLVED: That the Village Council look to set up a Youth Council with Cllr. Shawhulme to investigate and report back to full Council**

Public Break – Nothing raised.

**20/102 Planning Matters**

The following planning applications were considered:

**Planning Application Reference: DM/0657/20/FUL**

**Proposal: Proposed alterations to include installation of timber cladding to all elevations, re-roof of existing chalet, removal of existing chimney and construction of new steel chimney**

**Location: 158 Humberston Fitties Humberston**

*No objections provided within NELC guidelines.*

To receive any other planning correspondence/representations from development teams and/or residents – nothing received.

**RESOLVED: That comments be submitted to NELC as agreed.**

**20/103 Finance**

a) Payments for authorization as per schedule circulated

Circulate post meeting as Clerk had been on annual leave. Payments to be approved by Chairman when made.

**RESOLVED: That all scheduled payments be made as required and Clerk to circulate list at next Meeting**

b) To receive any update from external audit

Nothing yet received. Noted.

c) To receive insurance renewal notice from Came and Company Ltd and agree renewal

Clerk to send out to everyone and agree at next meeting. Noted.

d) To receive update on new fixed term bond account and agree any further necessary actions

Request had been made of Yorkshire Bank and update awaited. Noted.

**20/104 Future Dates**

Date of next meetings: Tuesday 15<sup>th</sup> September

Allotment Inspection – Wednesday 23<sup>rd</sup> September 2020 at 10.30 am

Personnel Meetings – Tuesday 1<sup>st</sup> September and Tuesday 15<sup>th</sup> September and staff Meetings on Monday 14<sup>th</sup> September 2020

**20/105 To consider exclusion of press and public**

**RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information**

**20/106 Personnel Items**

- a) To approve salaries for payment as per schedule circulated

Circulated and agreed.

**RESOLVED: That salaries be paid as per schedule circulated.**

- b) To receive report from Personnel Committee on progress with staffing review

Cllrs. Rudd and Shawhulme present and gave update. Next stage was to meet individually with staff and agree actions and then follow up with formal resolution at next Committee Meeting with actions to then be taken when agreed. Noted.

Meeting closed at 7.50 pm.

*Signed:*.....

*Date:* .....