

MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 3rd MARCH 2020 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON

Present Cllr. Bailey (Chairman)
Cllrs. Watkins, Scoffin, Rudd, Shawhulme, Robinson, Hodgins, Clark, Stevenson and
Vince (after cooption)

Apologies Cllr. Fenty

In attendance Cllrs. Shreeve and Harness, NELC Ward Cllrs.

There were 3 members of the public present, including one candidate for cooption.

19/157 Acceptance of Apologies

Received from Cllr. Fenty due to NELC matters – accepted.

RESOLVED: That apologies be received and accepted

19/158 Declarations of Interest – Code of Conduct 2012

Cllr. Scoffin declared dpi interest in village hall matter under item 19/166 and Cllr Clark declared a personal interest in item concerning preschool under 19/166. Noted.

19/159 To approve minutes of previous meetings from February 2020:

Main Council meeting, Planning Meetings x 2 and Personnel Meeting x 1

All minutes approved as true record of the meetings and signed by the Chairman and Committee Chairman.

RESOLVED: That all minutes be approved as a true record of the meetings

19/160 To receive and consider candidate for Cooption to the Council

Mr. C. Vince present as candidate for cooption. Clerk had sent Code of Conduct prior to meeting to Mr. Vince. Mr. Vince gave short presentation and was proposed, seconded and coopted unanimously onto the Council with immediate effect. Mr. Vince signed a Declaration of Acceptance of Office.

RESOLVED: That Mr. Carl Vince be coopted to join the Parish Council with immediate effect

19/161 Police Report (for information only)

Written report received and circulated to all members.

To receive update on public meeting with Police:

Now confirmed as Friday 3rd April at 7.00 pm and tea and coffee to be provided – Clerk advised she would do.

RESOLVED: That meeting be held with Police and Public on Friday 3rd April 2020 as agreed

19/162 Highways/Footpaths/Traffic Issues

- a. To receive update from Clerk on any highways matters or correspondence received including update on TRO consultation by NELC/ENGIE

Update from NELC had been received showing signs to be erected etc. Would be before Portfolio Holder on 9th March and then update would be received at next Highways Meeting on 11th March. Noted.

- b. To receive any update on car park restrictions from NELC/ENGIE and agree any further actions required

Consultation finishes on 6th March 2020 – update to be received after that date. Clerk had been advised by NELC that this might now form part of wider issue of parking in this area. Noted.

- c. To note date of next Highways Meeting – Wednesday 11th March 2020 - Humberston

Noted.

19/163 Correspondence

- a. To receive any correspondence to date of meeting

None received.

19/164 Future Dates

Next Parish Council Meeting – Tuesday 7th April 2020

Mid-Month Planning – Tuesday 17th March 2020

VE Day Event – Friday 8th May 2020

Office Closure – Friday 20th – Friday 27th March inclusive

Play, Sport and Fitness Area Training Seminar/ERNLLCA – 9th April 2020 – no one to attend.

Engaging with Social Media Training/ERNLLCA – Wednesday 25th March 2020 – Cllr. Rudd to attend.

Office public open dates – Monday 30.03 @ 7 pm; Friday 24.04 @ 10 am

Any other future dates – none received.

19/165 Reports (for information only)

To receive report from events group

Cllr. Scoffin reported on VE Day. Event 3 to 7.30 pm – items booked and stalls booked and all linked to theme. Cream teas being provided. Summer event to be reported on at future meeting but ongoing. Licences had been obtained for sale of alcohol and entertainment for both events. Noted.

ERNLLCA/NALC Employer Training – Friday 14th February 2020

Chair, Cllr. Watkins and Clerk attended. Excellent training with all up to date legislation etc. Noted.

To receive any other reports

None received.

19/166 Wendover Hall and Paddock

- a) To note completion of additional works agreed to side fire door

New locking mechanism now completed and bolt also agreed as required and would be finished this week.

RESOLVED: Now complete and extra bolt to be completed within one week and now compliant with Fire Safety Officer's request.

- b) To receive update on equipment funded through Ward Cllr. Funding and agree any further necessary actions

Cllr. Clark advised that equipment had been ordered it and delivery awaited. Chairman and Cllr. Clark and Cllr. Rudd to meet and agree position in Paddock.

- c) To receive concerns raised by member of the public on Wendover Paddock Hall build issues and agree any further necessary actions

Cllr. Scoffin had declared DPI in this matter and left the room taking no part in discussion or debate.

Clerk gave background to issue being raised with concerns on quality of Paddock Hall build. Clerk had spoken to Building Control and had the final building certificate 'signing off' the building. Agreed that Clerk organize a meeting with Chair and Vice-Chair and two parties involved in planning and building regulations and then report back.

RESOLVED: Clerk to organize meeting with Chair and Vice-Chair and Planning Agenda and Building regulations agent to discuss

- d) To receive report from meeting held with Wendover Preschool on 25th February and agree any necessary actions including issue of contract of use for Preschool and hiring fee for coming financial year

Cllr. Clark had declared personal interest in this item but when discussion took place on increase in rates, Cllr. Clark declared a prejudicial interest due to a child attending the preschool and left the room taking no part in discussion or debate.

Update meeting held with Preschool Manager and member of its Trust and matters discussed.

Price increase agreed from £35 to £40 per session.

RESOLVED: That Preschool session be increased to £40 per session from 1st April 2020

- e) To note official use of Paddock Hall for elections on 7th May 2020 and agree necessary arrangements

Clerk confirmed that NELC would be using Paddock Hall for elections on 7th May 2020 and cost of £175 agreed. Clerk had alerted regular users of the date and compensation agreed as free hiring for those regular users the following week.

RESOLVED: That NELC be charged £175 for using Paddock Hall as polling station and that all regular Thursday hirers be given free hiring the following week by way of thanks

- f) To receive request from hall user group with regard to setting up assistance and agree any necessary actions

Request received from Live at Home group. Agreed that they cannot employ a member of the PC staff to carry out setting up duties. Clerk to respond with outcome.

RESOLVED: That a member of the PC staff cannot be employed by a user group/hirer to carry out Paid duties for setting up at the Halls

19/166 Parish Council Matters

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation

Either circulated electronically and/or placed in circulation box. Noted.

b) Parish Council Newsletter – to receive report on recent/next edition

Now out being distributed. Chairman thanked Cllr. Clark and the Clerk for their work on the edition. Next edition will be June/July 2020. Noted.

c) Storage/Retention:

To receive report from working group held Thursday 20th February 10.00 am and consider endorsing recommendations for action

Clerk had circulated written report to all members. Recommendations endorsed.

RESOLVED: That all recommendations from Working Group be endorsed for action

19/167 Allotment Matters

a) To receive report from Allotment Inspection carried out on Monday 2nd March and agree necessary actions including update on vacant plots

Clerk had circulated written report to all members. Agreed that letters be sent out as agreed apart from where HAHA had informed the Clerk there were special circumstances.

RESOLVE3D: That all actions recommended from inspection be endorsed

Public Break

Nothing raised apart from barrier example for following item on allotments. Noted.

b) To consider request for permanent barrier on site from HAHA to protect access routes and agree any necessary actions

Members agreed with permanent barrier as that shown in example provided by HAHA and to be provided, installed and paid for by HAHA.

RESOLVED: That permanent barrier as per example provided by HAHA be placed on site as agreed

c) To agree date for next site inspection

Agreed as Wednesday 1st April 2020 at 10.00 am.

RESOLVED: Wednesday 1st April 2020 at 10.00 am for next allotment inspection

19/168 Cemetery Matters

a) To receive update on excess soil removal and consider any further necessary actions

Clerk advised that this was now being trialed and contractor was providing dedicated weight receipt for removal of excess soil and then charge per trip as previously agreed. Clerk to continue to monitor and to report on quarterly basis on costs so that PC can consider any possible increase to burial charges. Noted.

b) To receive update on repairs to Cemetery Road and agree any further actions

Clerk had emailed contractor in January 2020 to appoint them to carry out duties and was still waiting for date for works to be completed. Noted.

19/169 Finance

a) Cheques for authorization as per attached list

Payments as circulated approved to be made.

RESOLVED: That all payments be approved to be made as per schedule circulated

Chairman closed the meeting at 8.20 pm.

Signed:

Date: