

MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 4th FEBRUARY 2020 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON

Present Cllr. Bailey (Chairman)
Cllrs. Watkins, Rudd, Scoffin, Shawhulme, Clarke, Robinson, Hodgins and Stevenson

Apologies Cllrs. Fenty

In Attendance Cllr. Shreeve, NELC Ward. Cllr.
PC Dave Cave, LPT

There was one member of the public present.

19/144 Acceptance of Apologies

Received from Cllr. Fenty due to NELC business – received and accepted.

RESOLVED: That apologies be received and accepted.

19/145 Declarations of Interest – Code of Conduct 2012

None made.

19/146 To approve minutes of previous meetings from January 2020:

Main Council meeting, Planning Meetings x 2 and Personnel Meeting x 1

Minutes all approved as true record and signed by Chairmen.

RESOLVED: That minutes be approved as a true record of the meetings

19/147 Police Report (for information only)

PC Cave present. Went through report. Attempting to progress restart of Neighbourhood Watch From May the LPT will see changes and this was discussed and noted.

To receive update on public meeting with Police in New Year

Proposed dates when Hall was vacant - possible Friday 3rd April at 7.00 pm to be confirmed.

19/148 Highways/Footpaths/Traffic Issues

- a. To receive update from Clerk on any highways matters or correspondence received including update on TRO consultation by NELC/ENGIE

Clerk updated on correspondence from NELC and advised further final follow up would take place at Highways meeting in March. Noted.

- b. To receive any update on car park restrictions from NELC/ENGIE and agree any further actions required

No further update yet received from NELC – Clerk to chase with local authority for timescales etc. Noted.

Ward Cllrs. reported that they had held meeting re possible parking restrictions on Cloisters and this was welcomed by members.

- c. To note date of next Highways Meeting – Wednesday 11th March 2020 - Humberston

Noted.

19/149 Correspondence

- a. To receive any correspondence to date of meeting including:

Request from Cllr. Harness re litter bin provision in the Village received. Cllr. Robinson advised Town and Parish Liaison was informed litter bins were available from Portfolio Holder and so Clerk to request. Cllr. Shreeve, NELC, advised he would check usage and report back. Waste bin had been requested near Stephen Crescent by residents.

RESOLVED: That possible provision of litter bin for Stephen Crescent be progressed

Chairman advised that correspondence had been received from Ward Cllrs. requesting support for proposed letter to go to Cyden Homes.

Cllr. Shawhulme declared personal interest at this point due to close proximity of residence to proposed site and this was noted.

Members discussed request to support points proposed in letter from Ward Cllrs. and agreed with majority vote to support and for Ward Cllrs. to advise Cyden Homes the PC was in support of the points raised. Cllr. Robinson abstained on vote.

RESOLVED: That support for Ward Cllrs. proposed letter to Cyden Homes be endorsed and that Cyden Homes could be advised of the PC's support to points raised by Ward Cllrs.

19/150 Future Dates

Next Parish Council Meeting – Tuesday 3rd March 2020

Mid-Month Planning – Tuesday 18th February 2020 + possible Personnel Meeting tbc

ERNLLCA/NALC Employer Training – Friday 14th February 2020 – Chair, Clerk and Cllr. Watkins to attend

VE Day Event – Friday 8th May 2020

Office Closure – Friday 20th – Friday 27th March inclusive

Play, Sport and Fitness Area Training Seminar/ERNLLCA – 9th April 2020 – request for a member to attend if possible.

Office public open dates – Monday 30.03 @ 7 pm; Friday 24.04 @ 10 am

Storage/Retention working group – Thursday 20th February 10.00 am

Allotment Inspection – Monday 2nd March at 10.00 am

Summer Event – Saturday 18th July 2020

Christmas Event – Saturday 5th December 2020

Any other future dates – none received.

19/151 Reports (for information only)

To receive report from events group

Set dates for events for the year and confirmed them all in Villagd Hall diary. Clerk to obtain a TEN for both events. Risk assessment for events can be provided by Clerk also. Noted.

Town and Parish Liaison – 23.01.20

Cllr. Robinson attended. Information on trees and hedgerows. Planning enforcement information.

*1 Beach View Court, Norfolk Lane,
Cleethorpes DN35 8BT*

Drive for Neighbourhood Watch being thwarted by non-attendance by NW Coordinator. Road closure at Immingham discussed and absence of notification to Parish Councils.

Public open session – 31.01.20

Chairman had been in attendance. No one had attended.

To receive any other reports

None received.

19/152 Wendover Hall and Paddock

- a) To receive update on fire door to Paddock Hall and agree any necessary action

Clerk meeting with contractor on Monday 10th February 2020 to progress work to be done. Noted.

- b) To receive update on equipment funded through Ward Cllr. Funding and agree any further necessary actions

Cllr. Clarke suggested a Working Group to discuss ongoing refurbishment of Paddock with view to funding to be received from possible development. Agreed Working Party of Cllrs. Clarke, Chairman and Cllrs. Hodgins, Robinson and Rudd. Members considered options for equipment provision from Ward Cllr. Funding and agreed air strider from Streetscape was best option. Cllr. Clarke to liaise to progress order and installation and to liaise on positioning in Paddock with Chair and Clerk.

RESOLVED: That Air Strider from Streetscape be purchased for paddock with ward cllr. Funding and That small working group be formed of Cllrs. Bailey, Clarke, Rudd, Hodgins and Robinson To discuss further development of Paddock area

- c) To agree details of works for redecoration of Paddock Hall to enable obtaining quotes for work for new financial year

Clerk was seeking schedule of works to enable obtaining of quotations. Agreed whole hall to be decorated throughout including revarnishing of all skirtings and window frames etc. Clerk to draw up schedule and commence quotation process.

RESOLVED: That schedule for redecoration of Paddock Hall be agreed as shown and that Clerk Commence obtaining of quotations in line with schedule of works

19/153 Parish Council Matters

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation

All circulated as received and/or placed in circulation box. Noted.

- b) Parish Council Newsletter – to receive report on recent/next edition

Chair, Cllr. Clarke and Clerk had already met to discuss dates and content. Cllr. Clarke and Clerk to have edition ready for printers by 24th February to then go to Chairman for distribution. Noted.

- c) To receive and consider information/consultations from NELC as follows:

- i. Community Speedwatch information
- ii. Hedgerows regulations and guidelines
- iii. Selective Licensing
- iv. Draft Statement of Community Involvement

Chairman advised all members to ensure they considered all information sent out from Clerk and Clerk advised consultation documents with closing dates after next meeting would be on Agenda for comments from the PC. Noted.

19/154 Allotment Matters

- a) To receive update on allotment rent collections for year 20/21 and agree any further necessary actions

Clerk reported that the allotment rents had now been completed and records updated for the year. Thanks noted to HAHA for hosting on two days and for assistance with rent collections. Membership renewal to National Society of Allotment Gardeners received and approved for renewal. Vacant plots and other matters to be discussed at next allotment inspection in March 2020.

RESOLVED: That allotment rents had been collected for year and membership of NSALG to be renewed

- b) To note next site inspection – Monday 2nd March 2020

Noted and members had advised attendance to ensure quorum.

19/155 Cemetery Matters

- a) To receive notes from Working Party and consider recommendations made and agree any necessary actions and receive update on meeting to be held with NELC

Notes had been circulated and all recommendations endorsed for action as shown. Clerk would appoint chosen Contractors to commence Cemetery Gates renewal for new financial year and NELC had confirmed meeting to be held to progress long-term issues of extra land and road repair contributions for Wednesday 5th February 2020. Clerk to report back to next meeting.

RESOLVED: That recommendations from Working Party be endorsed as agreed

- b) To receive update on repairs to Cemetery Road and agree any further actions

Clerk had confirmed works to be carried out and would progress with possible date. Noted.

19/156 Finance

- a) Payments for authorization as per attached list

Payments as per schedule circulated, approved to be made. Members noted that payments direct into bank account as credits would no longer be listed as these were available to all members through copy of each months' bank account which was sent out to all members each month.

RESOLVED: That all payments be approved to be made as per schedule circulated.

- b) To note receipt of final budget by all members

Members confirmed budget paperwork for fy 20/21 had been circulated to all members. Noted.

- c) To consider internal audit arrangements for fy 19/20 and agree appointment of internal auditor

Members agreed that they wished to retain the services of Mr. M. Peterson as Internal Auditor and approved the schedule of works as per last financial year. Clerk to organize appropriate dates for schedule of works to be carried out.

RESOLVED: That Mr. Peterson be appointed as internal auditor for fy 19/20 and that schedule of Works be approved as that carried out for last internal audit.

Chairman closed the meeting at 8.33 pm.

Signed:

Date: