

MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 4th AUGUST 2020 AT 7.15 PM AS VIRTUAL MEETING ON ZOOM PORTAL

Present: Cllr. Bailey (Chairman)
Cllr. Woollock, Hodgins, Scoffin, Shawhulme, Watkins and Thompson (after cooption)

Apologies: Cllrs. Rudd, Vince, Stevenson and Clarke

In Attendance; Cllrs. Fenty, Shreeve and Harness, Ward Cllrs., NELC

(Note all members, and the Clerk as minute taker, were present through both audio and visual means)

There were no others present

20/70 Acceptance of Apologies

Received from Cllrs. Rudd (holidays), Stevenson (illness), Clarke (family commitment) and Vince (work commitment) and accepted.

RESOLVED: That apologies be received and accepted

And to receive request for sabbatical from Cllr. P. Stevenson and agree necessary actions

RESOLVED: That 6 month sabbatical be granted to Cllr. Stevenson commencing from August 2020

20/71 Declarations of Interest – Code of Conduct 2012

Cllr. Woollock in application for Ashwood Drive due to residency – prejudicial application. Clerk requested it be noted that all quotations for works on site off Humberston Avenue had been sent directly to Chairman and Clerk had not had site of any quotations before the meeting. Clerk advised she had an interest, under the SLCC Clerk’s Code, in two of the contractors approached for quotations. Noted.

20/72 To approve minutes of previous meetings from July 2020 – Parish Council minutes mid-month July 2020

Minutes of meeting and Personnel Meeting held in July all agreed as true record of meetings held.

RESOLVED: That the minutes be approved as a true record of the meetings held

20/73 Cooption to fill Casual Vacancy

To receive and consider candidate for cooption, Mr. Mark Thompson.

Mr. Thompson present and gave short overview of why he wished to join the Council and answered questions from members. Unanimously agreed to coopt Mr. Thompson with immediate effect.

Mr. Thompson virtually signed Declaration of Acceptance of Office, having already received the Code of Conduct from the Clerk prior to the meeting.

RESOLVED: That Mr. Thompson be coopted onto the Parish Council with immediate effect

20/73 Police Report (for information only)

Received, circulated and noted.

20/74 Highways/Footpaths/Traffic issues

- a) To receive any update on installation of signing for TRO and to consider issue of Fieldhouse Road within order and agree any necessary actions

Chairman advised Order would not be enforceable until signing was installed and this was likely to be mid-September. Highways meeting scheduled for 13th August and updates to be discussed then. Noted.

- b) To receive any update on highways/traffic issues and agree any necessary actions

Resident had written with concerns at parking on Lidgard Road and Ward Cllrs. made aware. Agreed to take to next highways meeting for consideration and report back.

Resident had written asking for permission to access allotment site to monitor birds in area as part of survey – visitors pass agreed and HAHA kept informed – it had no objections.

Resident had written re flooding from possible new Cydens development – Clerk to respond and advise planning for this site was still in abeyance.

RESOLVED: That responses be sent and actions taken as shown for points raised above

20/75 Parish Council matters

- a) To receive update on next edition of the Newsletter, Autumn 2020, and agree any necessary actions

Closing date for next issue was 14th August 2020. Clerk to coordinate with Cllr. Clarke and Chairman to publish before August office closure. New distributor appointed and others placed on waiting list. Chairman and Cllr. Rudd had delivered Summer edition to Wilton Road. All noted.

- b) To receive further correspondence re site within Humberston and consider and agree response re provision of land for private allotment use

Members had requested further information which had been received and circulated prior to meeting. Clerk went over information and members still had list of questions which it was agreed be put back to correspondent.

RESOLVED: That the Members still require further information on this scheme before making Any comment on the prospective scheme

- c) To receive notice of land transfer from Keystone Developments, payment of bonded sum and receive report from Clerk on duties for land management of site and receive quotations for such and agree appointment of contractors

Clerk advised land now transferred to ownership of PC and bonded sum of £56.6 k received and banked. Chair, Vice-Chair and Clerk had inspected the site and considered the land management plan in place for the site. Clerk explained how bonded sum worked in relation to topping up by the Parish Council each year. Chair and Vice-Chair had agreed one off clearance of site necessary and then one year contract to be awarded for maintenance which would give time to familiarize with growth on site, issues etc. Chairman advised that schedules had been sent to 4 contractors, one schedule for the one-off clearance and cut back and the second for a year's maintenance contract for the Site from September 2020 through to August 2021. All quotations had been emailed straight to the Chairman from the contractors and had not been seen by any other party.

Schedule 1 – only one quotation received to do the work before end August - £2,240 – this accepted from Just Gardens and agreed. Works to be completed by end of August.

Schedule 2 – two quotations received. 19 visits per year – Quote A £175 per visit and Quote B £197 per visit. Agreed Quotation A which was Just Gardens. Contract for one year from September 2020 to August 2021. Clerk to issue contract.

RESOLVED: That maintenance schedule for site be approved and awarded to Just Gardens for one Year for £3,325 and that one off clearance of site be awarded to Just Gardens for £2,240 to be carried out before the end of August 2020.

- d) To receive item from Cllr. Vince to consider name style change for the Parish council and agree any necessary actions

Deferred due to Cllr. Vince not being present at meeting.

RESOLVED: Deferred until Cllr. Vince present at next meeting

20/76 Wendover Hall and Paddock Matters

- a) To receive report from Clerk on returning hirings, feedback on September hirings and agree any necessary actions

Hirers now beginning to return and Clerk had contacted all those who had not yet committed, as per PC's instruction from last meeting. Some hirings may not return by September but all had been advised of situation regarding possible loss of bookings if those on waiting list wanted slots. All noted.

- b) To agree new date for trial run with marquee

This had been done on the Saturday prior to the meeting and Chairman thanked those who had turned up to assist. Agreed that nearly a full day's work to put up and then to take down. Members agreed delegation of costings for hiring to hirers be made by the Chair, Vice-Chair and Clerk in collaboration for each hirer based on size required.

RESOLVED: That setting of hirings costs be delegated to Chair, Vice-Chair and Clerk to agree in Collaboration for sizes of hirings etc.

- c) To consider provision of internet for Halls and agree any necessary actions

Agreed not to provide at this time as only one hirer had asked if was provided. Agreed to defer for a year. Clerk advised if requests came in for the service, she would report these back to the Council.

RESOLVED: That no internet provision be provided at the Halls at this time

20/77 Humberston Cemetery Matters

- a) To receive update on vehicular access to Cemetery and agree any further necessary actions

Operating as agreed but as yet no one had used the service. Noted.

- b) To receive update on tree quotations and agree any further necessary actions

Clerk had not received any quotations in time for the meeting despite proven contact with other companies etc. Cllr. Hodgins proposed that the quotation already received was very good value and that we proceed with one quotation which was seconded and unanimously agreed.

RESOLVED: That Alexander Hubbards be used to carry out tree works at Cemetery as per quotation At cost of £2,050 + VAT.

*1 Beach View Court, Norfolk Lane,
Cleethorpes DN35 8BT*

c) To consider issue of path in old part of Cemetery and agree any necessary actions

Clerk had had someone examine and patching of the path may lead to further issue. Agreed necessary digging out and relaying part of path required. Clerk to obtain quotations and report back.

RESOLVED: That clerk obtain quotations and report back for digging out section of path and relaying

d) To receive report on topple testing for Cemetery and note actions taken

Clerk had suggested that Cemetery Sexton be used to do this work whilst present at the cemetery which was thought to be a good idea. Clerk had instructed the staff member on what to do and how to record and this would now be ongoing. Noted.

20/78 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/0751/19/FUL

Proposal: Variation application of condition 2 (Approved Plans) as granted on DM/1158/16/FUL (Demolition of existing dwelling and erection of three detached dwellings. associated garages and alterations to existing vehicular access) changes to layout to include hard standing, landscaping and drainage (Amended Drainage Plans July 2020)

Location: 71 Humberston Avenue Humberston

No objections.

Planning Application Reference: DM/0490/20/FULA

Proposal: Raise height of existing boundary wall to 2.2m

Location: 15A Humberston Avenue Humberston

No objections.

Planning Application Reference: DM/0558/20/FUL

Proposal: Retrospective application to demolish existing conservatory and erect two storey rear extension to include juliet balcony

Location: 64 Fieldhouse Road Humberston

No objections.

Planning Application Reference: DM/0495/20/FUL

Proposal: Change of use of annexe to therapist salon

Location: Annexe 130 Grimsby Road Humberston

No objections.

Planning Application Reference: DM/0581/20/FUL

Proposal: Retrospective application to demolish existing wall and erect 1.8m gate and fencing

Location: 32 Ashwood Drive Humberston

Cllr. Woollock had declared a prejudicial interest in this application and did not wish to make any representations. Clerk placed Cllr. Woollock in the 'waiting room' for this item so she did not take part in any discussion or debate on the matter, nor could she hear them.

No objections.

Planning Application Reference: DM/0574/20/FUL

Proposal: Demolish existing attached garage, install rear dormer to create additional living accommodation at second floor, erect single storey outbuilding to include garage and games room, erect single storey summer house, extend existing driveway to include additional vehicular access and various internal and external alterations

Location: 273 Humberston Avenue Humberston

No objections.

To receive any other planning correspondence/representations from development teams and/or residents – none received.

RESOLVED: That all comments be submitted to NELC as agreed.

20/79 Finance

a) Payments for authorization as per schedule circulated

Agreed that all payments be made as per schedule circulated.

RESOLVED: That all payments be made as per list circulated.

b) To agree action for bonded sum received from land transfer

Agreed that bonded sum needed to be invested to provide some interest. Clerk to obtain some figures and report back to next meeting. Noted.

c) To receive update on staff furlough/job retention scheme from Clerk and agree any further necessary actions

Clerk advised claims had been submitted and scheme continued as agreed with staff receiving their usual salaries. Noted.

20/80 Future Dates

Date of next meetings: Tuesday 18th August and Tuesday 1st Sept. 2020

Office Closure – Mon 24th August to Tuesday 1st September 2020

Highways Meeting – Thursday 13th August 2020 at 2.00 pm at Healing Village Hall

20/81 To consider exclusion of press and public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

20/82 Personnel Items

a) To approve salaries for payment as per schedule circulated

All salaries approved to be paid as per schedule circulated.

RESOLVED: That all salaries be paid as per schedule circulated.

b) To agree details for part time furlough scheme for staff and necessary actions

Personnel Committee had agreed part time furloughs for staff whilst some hirers were returning but not all, and Clerk to sort out hours and claim remainder of hours not used. All staff to have salaries maintained at usual levels. Noted.

Chairman closed the meeting at 8.50 pm.

Signed:

Date: