

**MINUTES OF A COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL HELD ON TUESDAY 4<sup>TH</sup> APRIL 2023  
AT 7.15 PM AT WENDOVER HALL MEETING ROOM, WENDOVER PADDOCK, HUMBERSTON**

**Present:** Cllr. Shawhulme (Chairman)  
Cllrs. Rudd, Hodgins

**Apologies:** Cllrs. Clarke and Woollock

**In attendance:** Cllrs. Shreeve, Harness and Dawkins, Ward Cllrs., NELC  
PCSO Jenny McKie, Member of Local Policing Team

There were 30 members of the public present.

**23/01** To receive and accept apologies for absence and to receive request from Cllr. Woollock for sabbatical leave from Council  
Apologies received from Cllr. Woollock (family matters) and Cllr. Clarke (holiday) and accepted.  
Sabbatical leave granted for Cllr. Woollock for 6 months from April 2023.

**RESOLVED:** **That apologies be received and accepted and that Cllr. Woollock be granted a six month Sabbatical from April 2023.**

**23/02** Declarations of Interest – Code of Conduct  
None made.

**23/03** To approve minutes of previous meetings – Village Council minutes from March 2023 meeting  
Minutes approved as a true record of the meeting held and signed by the Chairman.  
**RESOLVED:** **That minutes be approved as a true record of the meeting held.**

**23/04** Police Report  
To receive police report for information and agree any necessary actions from report.  
PCSO present and urged reporting of incidents as the area is marked down as low crime. Fastest growing area and low crime rates means resources aren't being allocated to this area. Noted.

**Public Break**  
Residents from Fitties present raising issues with Thorpe Park including ASB on car park, objections to proposed solar panels, the passing place application and a replacement chalet.

**23/05** Highways/footpaths/traffic issues  
a) To receive any highways/footpaths/traffic issues for consideration and agree any necessary actions  
Waiting for date for next quarterly meeting date to be received. Pot holes reported on Newlands Park entrance after complaint from resident.

Several members of the public left leaving 6 remaining.

b) To receive report on Humberston Village signs, quotation for artwork and agree any further actions  
Artwork being completed and in progress. Noted.

**23/06 Planning Matters**

The following planning applications were considered:

**Planning Application Reference: DM/0236/23/FUL**

**Proposal: Variation of Condition 2 (Approved Plans) pursuant to DM/0591/22/FUL  
(Alterations to floor plans and elevations on the dwelling)**

**Location: 124 Humberston Avenue Humberston**

*Objections – the Parish Council would reiterate its objections from February 2023 that the development was overall too large and that the garage in particular should not be two storey in height.*

**Planning Application Reference: DM/0188/23/PNSOL**

**Proposal: Prior notification for the installation of solar photovoltaic (PV) panels**

**Location: Thorpe Park Holiday Camp Anthonys Bank Road Humberston**

*Objections – whilst acknowledging the support of renewable energy usage, the Village Council was concerned at inaccuracies in the information supplied, the overlooking of the proposal onto the Fitties Conservation area, any possible sound impact and also had questions over whether any storage facility would be provided for energy storage. Residents had also informed the Village Council that work appeared to have already started on the site on this particular work. The Village Council would ask that a sound assessment impact statement be sourced for this application.*

**Planning Application Reference: DM/0137/23/FULA**

**Proposal: Erect single storey home gym with associated works**

**Location: 2 Humberston Avenue Humberston**

*No objections but the Village Council would ask that any development be at least one metre from any boundary with neighbouring properties.*

**Planning Application Reference: DM/0493/22/OUT**

**Proposal: Outline application with access to be considered to erect 5 detached dwelling houses with associated works (amended design and access statement)**

**Location: Land Off Fieldhouse Road Humberston**

*Objections – the Village Council would reiterate its previous objections submitted which are on file on the portal and would wish these comments to be applied to this application.*

**Planning Application Reference: DM/0259/23/FUL**

**Proposal: Demolition of timber decking, erection of side extension with roof light and associated internal and external works**

**Location: 59 Humberston Fitties Humberston**

*Objections – the Village Council feels that some of the large floor to ceiling window treatments are not in keeping with the design guide for the area but would defer to any comments made by the Conservation Officer with regard to this proposal.*

**Planning Application Reference: DM/1098/22/OUT**

**Proposal: Outline application to erect 80 dwellings to include public open space with green infrastructure and SUD's features, local area for play, landscaping and biodiversity enhancements with means of access to be considered**

**Location: Land South Of Millennium Park Humberston Avenue Humberston**

*Objections – the Village Council would reiterate its previous objections to this proposal. The infrastructure of the Village simply cannot sustain any further development of this size and number of housing and this application would result in an over-intensification of housing at this particular site.*

**Planning Application Reference: DM/0090/23/FUL**

**Proposal: Installation of two passing places with associated landscaping and works**

**Location: 277 Humberston Fitties Humberston**

*Objections – the Village Council would support residents’ objections in this matter. There appears to be no need for these passing places to be installed in what is a no through road and which has not caused any traffic issues over the past years. It would appear that there is no need for this development to aid traffic flow.*

To receive any other planning correspondence/representations from development teams and/or residents and to agree any further actions – none received.

**RESOLVED: That comments be submitted as agreed to NELC.**

**23/07 Allotment/Cemetery Matters**

- a) To receive and consider quotations for cemetery and grounds maintenance works contract for 2023-25 and agree any actions

Clerk declared an interest in this item under the SLCC’s Clerk’s Code and left the room taking no part in discussion. Invitations to quote had been advertised through all usual channels. All quotations had been received directly by the Chairman and not seen by any others. Chairman advised only one quotation received which was from current contractor. Agreed contract be awarded for two years from June 2023 at price of £18,540 per year.

**RESOLVED: That grounds maintenance contract be awarded for two years from June 2023 to May 2025 to N. Peers at price quoted.**

- b) To receive report on progress for cemetery extension project, consider finance for project and agree any necessary actions

NELC to be asked for progress report. Noted.

- c) To receive report on allotment inspection held 22.03.23 and agree any further actions

Cllr. Rudd gave report and written report circulated. Reinspection date to be set. Chairman to stand in as member of Committee for next visit.

**23/08 Wendover Halls/Paddock Matters**

- a) To receive update on potential play equipment provision proposals and pricing for information

Clerk advised she was aware that suppliers had been in contact with Cllr. Clark to provide information and deferred due to Cllr. Clark being on holiday.

b) To confirm arrangements for renaming of Paddock Hall event  
Friday 21<sup>st</sup> April at 6.30 pm and Chairman to unveil new name plaque. Noted.

c) To receive update on resurfacing of Wendover Car Park and agree any further actions  
Specialist Surfacing were supplying price to NELC who would act on VC's behalf. Agreed to progress with Specialist Surfacing and Clerk to action within budget amount already set and get the works completed.

**RESOLVED: That NELC/Specialist Surfacing be used to carry out Wendover Car Park resurfacing at Cost within budget set by the Council of £40k maximum.**

**23/09 Land Management**

a) To receive update on flag pole and agree any further actions  
Now completed and flag given to person to fly the flag on days agreed. Agreed to fly Lincolnshire flag remainder of time.

**RESOLVED: That Lincolnshire flag be flown each day and then Union Flag on flag-flying days.**

b) To receive and consider any other land management issues for information  
Clerk advised bridge on PROW on land off Humberston Avenue had been 'lifted'. Agreed to monitor if it is resited again and photographs taken. Flower bed tidied up. Noted.

**23/10 Village Council matters**

a) To note next edition of Newsletter for Summer Edition 2023  
To be printed and delivered by second week in June. Noted.

b) To receive and consider the new Code of Conduct adopted by NELC and recommended for adoption as the Code of Conduct for Humberston Village Council  
To be considered for adoption at May meeting post the election. Agreed.

**RESOLVED: That the Code be presented to May meeting post election.**

c) To receive confirmation of election dates from NELC  
All existing members had submitted paperwork and that had been verified. Clerk would receive information after closing date confirming number of nominations and whether election will be uncontested. Noted.

d) To receive update on holiday club provision for Summer 2023 and agree any further actions  
Chairman and Clerk were finalizing activities for the dates for holiday club and would report back to next meeting with final schedule and advertising. Noted.

e) To receive correspondence from resident re library provision within the Village and agree response  
Correspondence received questioning library closure with no advance notice apart from on the day of closure. Clerk to ask NELC to clarify terms of lease for library opening and also ask if notice stating that only 3 children were allowed in supported the ethos of providing library facilities.

**RESOLVED: That enquiry be sent to NELC as agreed**

### **23/11 Future Dates**

Date of next meetings: Tuesday 9<sup>th</sup> May 2023 – election update permitting  
Annual Parish Meeting for Humberston – Tuesday 23<sup>rd</sup> May 2023  
Planning Committee meeting – Tuesday 25<sup>th</sup> April – cllrs. Shawhulme, Hudson and Rudd.  
Election Day – Thursday 4<sup>th</sup> May 2023  
Town and Parish Liaison – Thursday 13<sup>th</sup> April 2023 – apologies to be sent.  
ERNLLCA NE Lincs District Committee – Tuesday 18<sup>th</sup> April 2023 at Healing Village Hall at 7.30 pm  
ERNLLCA Annual conference – Friday 15<sup>th</sup> September 2023  
To receive any other future dates – none received.

**RESOLVED THAT STANDING ORDERS BE MOVED TO 9.30 PM.**

### **23/12 Reports**

Employer Training – Cllr. Rudd

Cllr. Rudd attended virtual training. Followed up with Clerk and HR is well and truly under control.

To receive any other reports - none

### **23/13 Finance**

a) To agree payments as per list circulated

Payments as circulated approved to be made.

**RESOLVED: That payments as per list circulated be made.**

b) To receive and accept end of year accounts and account reconciliation for fy 22/23

Clerk had circulated to all members, prior to the meeting, the cash book for the year, the final year bank statement and the account reconciliation. Formally received and approved.

**RESOLVED: That final, full-year accounts be approved.**

c) To note receipt of annual audit procedures from PKF Littlejohn and note dates

Clerk had received schedule and would arrange internal audit as required. Noted.

### **23/14 Events**

To receive information on upcoming events and consider and agree necessary actions including –  
Fashion Show – set for Friday 21<sup>st</sup> April 2023

Low tickets sales in run up to event. Clerk to readvertise every other day.

Picnic in the Paddock – Sunday 7<sup>th</sup> May 2023

Chairman had asked member of Caretaking staff to be present and open toilets in old Hall and this was agreed from 3 pm to 6 pm.

**RESOLVED: That Caretaker be present and open toilets from 3 pm to 6 pm in old Hall.**

Summer Event – set for Saturday 8<sup>th</sup> July 2023

Small produce show to be organized and further details to be considered.

Show – craft fair (10 stalls). Hirers requested for demonstrations. Clerk to ask local orchestra if they could attend. Event 2 to 6 pm.

**23/15 To consider exclusion of press and public**

**RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information**

**23/16 Personnel Matters**

*a) To approve salaries as per schedule circulated*

Approved to be made as per list circulated.

**RESOLVED: That salaries be paid as per list circulated.**

*b) To note implementation of new national living wage rates and closure of PAYE for 22/23 and commencement of PAYE for 23/24.*

Noted and Clerk advised P60's had been given to all staff for previous financial year end.

*Chairman closed the meeting at 9.30 pm.*

Signed: .....

Date: .....