

**MINUTES OF A COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL HELD ON TUESDAY 2<sup>nd</sup> APRIL 2024  
AT 7.15 PM AT QUEEN ELIZABETH HALL, WENDOVER PADDOCK, HUMBERSTON**

**Present:** Cllr. Rudd (In the Chair)  
Cllrs. Sharpe, Duff and Hodgins

**Apologies:** Cllr. Shawhulme, Cllr. Clark and Cllr. Hudson

**In Attendance:** PC Dave Cave, LPT, Humberside Police + PCSO Trainee  
Cllrs. Harness and Dawkins, Ward Cllrs., NELC

There were 3 members of the public present, including a candidate for cooption.

Cllr. Rudd was elected as Chairman for the meeting.

**24/01** To receive and accept apologies for absence  
Received from Cllrs. Shawhulme (other appointment) and Cllrs. Hudson and Clark (holidays) and received and accepted.

**RESOLVED:** **That apologies be received and accepted.**

**24/02** **Declarations of Interest – Code of Conduct**  
None made.

**24/03** **To approve minutes of previous meetings –**  
Village Council minutes and Planning Committee minutes from March 2024.  
Minutes as circulated approved and signed by Chairman as true record of meetings held.

**RESOLVED:** **That minutes be signed as true record of meetings held.**

**24/04** **CoOption to fill casual vacancy**  
Candidate, Mr, M. Thompson, present for consideration to fill casual vacancy and agree action.  
Mr. Thompson present and proposed, seconded and agreed to fill casual vacancy with immediate effect. Cllr. Thompson signed Declaration of Acceptance of Office and took his seat. Clerk had sent out Code of Conduct prior to meeting.

**RESOLVED:** **That Mr. Mark Thompson be coopted with immediate effect to fill one of the vacancies on  
The Village Council**

**24/05** **Police Report**  
To receive police report for information and agree any necessary actions from report.  
Received prior to meeting and circulated. PC Dave Cave present and went over priorities. Thanked residents for support and continuing reporting incidents. All noted.

**24/06 Highways/footpaths/traffic issues**

- a) To receive any highways/footpaths/traffic issues for consideration and agree any necessary actions including kissing gate at end of Walk Lane, parking issue raised by residents and grass verge damage.

Clerk advised that resident was chasing any possible repairs to kissing gate and Ward Cllrs. to try and follow up again, parking issue on Lidgard Road passed to Ward Cllrs. who will pass to NELC and grass verge damage also to be reiterated to NELC. All noted.

**Public Break**

Residents present to complain about maintenance of cemetery and Chairman advised that the meeting would consider her points, the resident then left.

**24/07 Planning Matters**

The following planning applications were considered:

**Planning Application Reference: DM/0173/24/FUL**

**Proposal: Erection of chalet on existing vacant plot**

**Location: Plot 105 Humberston Fitties Humberston**

*Objections – green spaces should be maintained, would result in over intensification of the site, effects on Biodiversity and ecology and concerns over drainage issues.*

**Planning Application Reference: DM/0266/24/FUL**

**Proposal: Change of use from commercial to residential and conversion from a commercial shop to a privately owned single-storey house**

**Location: Humberston Lighting Ltd 9 Church Avenue Humberston**

*No objections.*

**Planning Application Reference: DM/0113/24/FUL**

**Proposal: Part retrospective application for the removal of the front hedge, erection of 1.8 metre high fencing to front, side and rear boundaries**

**Location: 9 St Lukes Grove Humberston**

*No objections.*

***Appeal:***

**Site: Land South Of Millennium Park, Humberston Avenue, Humberston, North East Lincolnshire,**

**Proposal: Outline application to erect upto 80 dwellings to include public open space with green infrastructure and SUD's features, local area for play, landscaping and biodiversity enhancements with means of access to be considered**

*Now to be written representation and noted.*

**RESOLVED: That all comments as agreed be submitted to NELC**

To appoint a fourth member to the Planning Committee

Now that numbers of members had increased, Clerk suggested additional member to planning committee and agreed that Cllr. Hodgins, currently a substitute member, become member of Committee and Cllr. Thompson volunteered to be substitute member.

**RESOLVED: That Planning Committee is Cllrs. Hudson, Shawhulme, Sharp and Hodgins with Cllr. Thompson as substitute member.**

*1 Beach View Court, Norfolk Lane,  
Cleethorpes DN35 8BT*

To receive any other planning correspondence/representations from development teams and/or residents and to agree any further actions.

None received.

## **24/08 Allotment/Cemetery Matters**

### **Cemetery:**

a) To receive report on progress cemetery extension project including:

- Purchase of land progress with NELC

Now completed. Solicitors will now register with Land Registry. Purchase transfer could be seen on the March bank statement. Noted.

- Consider and agree contractor for landscaping works of ground prep and seeding

Agreed to contract Rutherfords from Millstone Garden Centre for £23k to carry out works. Clerk had ascertained they could carry out works asap, dependent upon weather conditions, and this was agreed.

**RESOLVED: That landscaping quotation be accepted for £23k for works to be carried out by Rutherfords/Millstone Garden Centre**

- Agree drawing down of loan delegated to Clerk when timing appropriate.

Agreed that drawing down of loan be done by Clerk when appropriate and in liaison with Chairman.

**RESOLVED: That Clerk be delegated to drawn down loan for cemetery works when appropriate**

### **Allotments:**

a) To receive legal advice from ERNLLCA and NSALG on plots affected by drainage issues, receive proposal from Allotment Committee and agree necessary actions

Legal advice had confirmed that the Village Council could remove the flooded plots from service with a 12 month notice to quit before 6<sup>th</sup> April. Agreed to terminate the three plots 80, 81 and 82. Tenants to be offered top place on waiting list for new plot if they wished to do so.

**RESOLVED: That 12 months notice to quite the plots concerned be issued before 6<sup>th</sup> April 2024 and Tenants be put on waiting list for alternative plots if they so wished.**

b) To receive report on Committee Site Visit on 11<sup>th</sup> March 2024 and agree any further actions

Site visit had taken place and Clerk had circulated report to all members. Noted.

c) To confirm skip provision for April 6/7<sup>th</sup> for allotment site at request of HAHA

Skip organized at request of HAHA and would be in place weekend of 6/7<sup>th</sup>. VC had paid for the skip and HAHA would manage over the weekend. HAHA was proposing a Plant fair on Saturday 18<sup>th</sup> May on community plot and Councillors had no problem with this. Noted.

Then remaining member of public left.

## **24/09 Wendover Halls/Paddock Matters**

a) To note completion of installation of new 'start station' for the zip wire

Installed and finished and Clerk instructed to settle the invoice.

**RESOLVED: That the work for the start station had been carried out satisfactorily and the clerk Should settle the invoice.**

*1 Beach View Court, Norfolk Lane,  
Cleethorpes DN35 8BT*

b) To note issue of pest control in Wendover Hall and agree any further necessary actions  
All necessary works done and waiting for agent to confirm contract for 6 months. Noted.

c) To consider new play equipment within Paddock for 2024 provision  
**RESOLVED: To carry item forward to next meeting.**

d) To receive report on potential acoustic boarding and solar panels for hall and agree any further necessary actions  
Clerk had contacted Muffle Ltd. Re acoustic boarding and was also sourcing a quotation for solar panels after discussion with Chairman following quotation at another Parish Council which had come through. Clerk to report back with quotations – noted.

Ward Cllrs. then left the meeting.

### **24/10 Land Management**

a) To receive report on any land management issues and agree any necessary actions  
Nothing outstanding at current time but Clerk to meet with Green Cuts to discuss works on site for this season. Noted.

b) To consider any further planting on Centenary Green and also replacement trees on Carrington/Westleigh site and agree necessary actions.  
Chair asked for thanks to Cllr. Shawhulme be noted for tidying bed on centenary green. Tree replacements to be discussed and Clerk to obtain quotations for good viable trees. Clerk to ask cemetery contractor to seed and tidy the Centenary Green now that roadworks had been completed. Noted.

### **24/11 Village Council matters**

a) To agree dates for next Summer edition/June 2024 of Newsletter for publication  
Closing date very early May and Clerk to keep members updated. Noted.

### **24/12 Future Dates**

Date of next meetings: Tuesday 7<sup>th</sup> May 2024  
Planning Committee meeting – Tuesday 16<sup>th</sup> April 2024  
To agree date for Annual Parish Meeting – proposed Tuesday 16<sup>th</sup> April 2024 at 7.00 pm prior to planning.  
Office Closure – 28<sup>th</sup> May to 7<sup>th</sup> June 2024 inclusive  
DDay 80<sup>th</sup> Anniversary Celebration Afternoon Tea – Thursday 6<sup>th</sup> June 2024  
To agree Quiz Night Date c/f  
To receive any other future dates - none.

### **24/13 Reports**

To receive any reports  
None received.

### **24/14 Finance**

a) To agree payments as per list circulated  
Clerk advised of ERNLLCA renewal notice and this was unanimously agreed.

**RESOLVED: That all payments be made as per list circulated and that ERNLLCA membership be Renewed for coming year**

b) To confirm dates for year end procedures and final year accounts.

Clerk reported that accounts for full year 23-24 would be ready for next meeting. Noted.

c) To note date set for internal audit – Tuesday 23<sup>rd</sup> April 2024

Date set and noted.

d) To receive AGAR from PKF Littlejohn/external auditors and note dates

Final submissions to be submitted by end July at very latest and noted.

**24/15 Events**

To receive information on upcoming events and consider and agree necessary actions including – D Day lunch, Summer Clubs and Summer Event

Cllr. Shawhulme organizing D Day lunch and would need helpers.

Summer clubs already organized.

Summer Event in process of being progressed – entertainment needed confirmation.

**24/16 To consider exclusion of press and public**

**RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information**

**24/17 Personnel Matters**

a) To approve salaries as per schedule circulated

Salaries approved to be made as per schedule circulated.

**RESOLVED: That salaries be made as per schedule circulated.**

b) To note issue of P60's to staff for financial year 23-24

Noted that these had been done and new tax/payee year started.

Chairman closed the meeting at 8.27 pm.

Signed: .....

Date: .....