



Humberston Village Council

Clerk to the Council – Kathy Peers Telephone 07494 577661
e-mail 'clerk@humberstonvillagecouncil.gov.uk'

TO ALL COUNCILLORS:

YOU ARE SUMMONED TO THE ANNUAL VILLAGE COUNCIL MEETING OF HUMBERSTON VILLAGE COUNCIL ON TUESDAY 5TH MAY 2026 AT 7.00 PM AT QUEEN ELIZABETH HALL, WENDOVER PADDOCK, HUMBERSTON

Please inform the Clerk if you are unable to attend.

KJ Peers

Clerk to the Council – 28.04.26

AGENDA

The meeting will have a period of public consultation at the discretion of the Chairman. Anyone wishing to record the meeting should notify the Chairman and/or Clerk before the meeting starts.

26/18 Election of Chairman

26/19 To receive and accept apologies for absence

26/20 Declarations of Interest – Code of Conduct

- a) To record declarations of interest by any member of the council in respect of the agenda items listed. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed.

26/21 Election of Vice-Chairman

26/22 Election of Committees and Terms of Reference

Election of Committees, Committee Chairman and agree Terms of Reference for each Committee –
Allotment and Cemetery Committee
Planning Committee
Personnel Committee

26/23 Election of Representatives onto Outside Bodies:-

Town and Parish Liaison
ERNLLCA District Committee
Any other outside bodies

26/24 Review of governance/procedural documents for Council for year

To review and agree any amendments/necessary actions on the following:

- Asset Register
- Insurance provision
- Publication of Information Statement
- Website Provision and social media provision

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*1 Beach View Court, Norfolk Lane,
Cleethorpes DN35 8BT*

Risk Management Strategy inc risk assessments as appropriate
Training Criteria and ongoing development strategy
Schedule of Delegation and banking procedures
Bad debt recovery policy and invoicing procedures
Governance Documents of Standing Orders and Financial Regulations – new version
Complaints Policy and Procedures
Personnel Management Documentation inc Member/Officer protocol
Registers of Interest
Audit procedures
GDPR policy
CCTV Policy
Discrimination and Anti Bullying Policy
Allotment Protocol
Contracts – issue of and procurement of tenders/quotations
Any other documents/policies for consideration inc. staff delegation schedule25/01

26/25 To approve minutes of previous meetings –

Village Council minutes from April 2026 – planning meeting, main meeting.

26/26 Police Report

To receive police report for information and agree any necessary actions from report.

To receive correspondence re anti social behaviour issues and agree any necessary actions.

26/27 Highways/footpaths/traffic issues

- a) To receive any highways/footpaths/traffic issues for consideration including report from Highways
Meeting held on 27.04.26

26/28 Planning Matters

To consider the following planning applications:

Planning Application Reference: DM/0266/26/FULA

Proposal: Erect single storey detached outbuilding to include solar PV array to roof, installation of link canopy over existing rear outbuildings, installation of air-source heat pump to side of dwelling with associated works

Location: 150 Grimsby Road Humberston

Planning Application Reference: DM/0251/26/FUL

Proposal: Erection of chalet with vehicular access and associated works

Location: Plot 313A Humberston Fitties Humberston

Planning Application Reference: DM/0131/26/FUL

Proposal: Demolish existing boundary wall to erect 1.9m fence with associated works

Location: 1 Cherry Close Humberston

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Planning Application Reference: DM/0209/25/FUL

Proposal: Retrospective application to retrofit side and rear boundary fencing, decking area, parking and vehicle access areas (amended description and amended plans received April 2026 to amend fencing style, reduce footprint of decking area, reduce gravelled areas to include additional grass and utilise golden gravel for retained parking area)

Location: 33 Humberston Fitties Humberston

To receive any other planning correspondence/representations from development teams and/or residents

26/29 Allotment/Cemetery Matters

Cemetery:

- a) To receive report on progress cemetery extension project including:
 - Update on memorial plaques ordered, tree planting, benches

Allotments:

- a) To receive report from inspection date of 20th April 2026 and consider any necessary actions from recommendations from Allotment Committee including noting allotment vacancy and request for tenancy fee reimbursement from previous financial/allotment year

26/30 Wendover Halls/Paddock Matters

- a) To note minor repairs undertaken
- b) To receive update on new equipment provision for paddock area and agree any further necessary actions
- c) To receive notification from users re unauthorized entry to hirings

26/31 Land Management

- a) To receive report on any land management issues

26/32 Village Council matters

- a) To note next Newsletter - Summer 2026 edition

26/33 Future Dates

Date of next meetings: Tuesday 2nd June 2026 –

Annual Parish Meeting for Humberston – Tuesday 19th May 2026

Planning Committee – Tuesday 19th May 2026

To receive any other future dates

26/34 Reports

Town and Parish Liaison Committee – April 2026

To receive any other reports

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26/35 Finance

- a) To agree payments as per list circulated.
- b) To receive and approve full year accounts and reconciliation for fy 25/26
- c) To note reclaim of VAT for 25/26
- d) To note internal audit from 29.04.26, receive report and agree any necessary actions.

26/36 Events

To receive information on upcoming events and consider and agree necessary actions including –

- a) To receive update for bookings for Summer holiday clubs and confirm arrangements, volunteers etc.

26/37 To consider exclusion of press and public

To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

26/38 Personnel Matters

- a) To approve salaries as per schedule circulated