

**MINUTES OF A MEETING OF HUMBERSTON VILLAGE COUNCIL HELD ON TUESDAY 4th AUGUST AT 7.00 PM
AT QUEEN ELIZABETH HALL, WENDOVER PADDOCK, HUMBERSTON**

Present: Cllr. Shawhulme (Chairman)
Cllrs. Dunne, Hodgins, Duff, Lamb, Rudd and Hudson

Apologies: Cllr. Jessup

In Attendance: Cllrs. Shreeve and Dawkins, Ward Cllr., NELC
PC Mosley, LPT

There were 3 others present.

26/77 To receive and accept apologies for absence

None received, all present.

26/78 Declarations of Interest – Code of Conduct

None made.

26/79 To approve minutes of previous meetings –

Village Council minutes from July 2026 – main meeting and Personnel Committee meeting

Minutes of the meetings held approved as a true record and signed by the Chairman and committee Chairman.

RESOLVED: That minutes be approved as a true record of the meetings held

26/80 Police Report

To receive police report for information and agree any necessary actions

PC Mosley present. Report had been received and circulated prior to meeting.

Meeting to be held following day about asb issues on Millennium. Noted.

Public Break

Residents present re planning application to offer details.

26/81 Highways/footpaths/traffic issues

a) To receive any highways/footpaths/traffic issues for consideration

Some programmes received and circulated.

26/82 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/0300/24/FUL

Proposal: Variation of Condition 1 (Temporary Permission) pursuant to DM/0770/18/FUL to allow for a further temporary period of 2 years *Clarified Description*

Location: Land With Ponds South Of Humberston Avenue Humberston

Objections – the VC would reiterate its previous concerns about this site as it has been closed now for the last two years with no public access allowed to what was supposed to be a Conservation and Ecology Centre. If that scheme is no longer viable through the CIC which was formed, then the VC cannot understand why permission to extend the condition is being applied for. If the land is being retained for private use then this permission should not be necessary.

Planning Application Reference: DM/0208/26/FULA

Proposal: Alterations to existing sheds to attach and combine into one shed, remove existing porch and erect porch canopy to front elevation, install decking and erect pergola to side elevation to include alterations to gas bottle store, erect 1.2m high picket fencing and gates, install cladding, alterations to windows and various associated works (amended plans and description July 2026)

Location: 79 Humberston Fitties Humberston

No objections provided all the points raised by the Heritage Officer are complied with. The VC fully supports all comments on this application made by the Heritage Officer.

Planning Application Reference: DM/0881/25/FUL

Proposal: Erect 2 dwellings with integral garages, boundary treatments, solar panels, landscaping, alterations to existing vehicular access and various associated works (amended plans received July 2026)

Location: Rear Of 116 Humberston Avenue Humberston

Objections – the Village Council has a formally adopted policy to object to any further back-yard development along Humberston Avenue until NELC fully examines the infrastructure of the Village with regard to GP services, traffic issues and school parking provision and access and fully takes these into consideration when permitting any further infill development. The Village Council believes that there has been too much over development along Humberston Avenue which has dramatically altered the character and nature of this part of Humberston especially with regard to increased traffic and access to services required without any infrastructure improvements. Therefore the Village Council would wish to see this application refused.

Planning Application Reference: DM/0482/26/FULA

Proposal: Variation of Condition 2 (Approved Plans) as granted on application DM/0535/24/FULA - addition and alterations to roof lights and replacement of window with Juliet balcony to first floor rear elevation

Location: 1 Grasmere Grove Humberston

No objections.

Planning Application Reference: DM/0516/26/FUL

Proposal: Erect new storage facility with associated works

Location: Pattesons Glass LTD Blossom Avenue Humberston

No objections.

Planning Application Reference: DM/0521/26/FULA

Proposal: Erect single storey extension to rear to include installation of roof lantern, erect single storey extension to front, alterations to existing front/rear dormers, erect single storey detached outbuilding to rear with associated works

Location: 14 Stephen Crescent Humberston

No objections.

To receive any other planning correspondence/representations from development teams and/or residents – none received.

RESOLVED: That all comments as agreed be submitted to NELC.

26/83 Allotment/Cemetery Matters

Cemetery:

- a) To note any items raised by the Clerk for the cemetery

Minor hoggin repairs had now been completed and noted.

Allotments:

- a) To receive report on follow up inspections, actions taken and consider any further necessary actions

Cllr. Rudd reported on follow up visit. Two plots required further action. Noted.

- b) To receive report on vacancies

Only one new vacancy and Clerk to offer it from list. Noted.

- c) To note amended protocol.

Amended as agreed at previous meeting and shared with HAA and on website. Noted.

26/84 Wendover Halls/Paddock Matters

To receive any outstanding hall matters for consideration

Lifestyle project had requested scheme for small lending library in the Hall and this had been approved and noted.

26/85 Land Management

- a) To receive report on any land management issues

Busy period due to warm weather – all items ongoing as usual and noted.

26/86 Village Council matters

- a) To receive notice of next Newsletter - Autumn 2026 edition

Next edition was for Autumn/September 2026. Closing date was 10th August. Two round vacancies and Chairman and Clerk to organize production, printing and distribution as usual. Noted.

- b) To note update to website, new procedures and agree any further actions

Clerk reported that Mariner had been rebuilding the website. Different procedures in place for uploading and Mariner had been working with Clerk to rebuild. Now ongoing. Noted.

- c) To consider request from Preschool re discount in rental charges for Hall use

This was moved to an exempt item at request of Chairman and Clerk.

RESOLVED: That this item be taken as exempt item.

- d) To note review of Standing Orders by NALC

Clerk advised that NALC had been consulting with ERNLLCA/SLCC etc. on new draft Standing Orders. When sent out by ERNLLCA, this would be tabled as agenda item. Noted.

26/87 Future Dates

Date of next meetings: Tuesday 1st September 2026
Planning Committee – Tuesday 18th August 2026 – if required
SLCC Training on new Standing Orders – 5th August 2026
Office Closure – 7.09.26 to 17.09.26 (inclusive)
Wednesday 2nd September – 4 pm follow up allotments
To receive any other future dates

26/88 Reports

Town and Parish Liaison – Thursday 9th July 2026

No one attended.

Home Office/Martyn's Law Training – Clerks – 20th July 2026

Clerk had attended. Reported on main point that events should not be made to fit the law, but should be checked to see if they qualified to be covered by the law which had been an important distinction in the online training. Since VC did not ticket events, it would not apply at present time. Noted.

Holiday Clubs already held

Cllr. Lamb reported. Summer Clubs ongoing and Clerk/Chairman liaising over provision of refreshments etc.

To receive any other reports

None received.

26/89 Finance

a) To agree payments as per list circulated.

Payments agreed to be made as per list circulated.

RESOLVED: That payments be made as per list circulated.

b) To note response from external auditors and agree any further necessary actions

Initial question had been received back regarding double negative box answer and Clerk had advised box was incorrect and this had been acknowledged by PKF. Exception would be raised over third year submission for income and expenditure accounts over the £200k limit but Clerk was unsure how this was to be reflected in the AGAR as all figures had been shown. Confirmation from internal auditor to be sought but noted.

26/74 Events

To receive information on upcoming events and consider and agree necessary actions including –

a) To receive update for bookings for Summer holiday clubs and confirm details

Christmas event 5th December confirmed.

Next Senior's Lunch to be held on Burns Night -

6th January 2027. Clerk to invite ukulele group to perform. Event to be 1 to 3 pm

RESOLVED: That events be put in diary as agreed.

26/75 To consider exclusion of press and public

RESOLVED : exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

26/76 Personnel Matters

- a) To approve salaries as per schedule circulated

Salaries approved to be made as per schedule circulated.

RESOLVED: That salary payments be made as per schedule circulated.

- b) To receive update from Personnel Committee on meeting held and any actions recommended

Discussions and considerations on creating new staff position ongoing. Next meeting on 1st September 2026 after main meeting.

RESOLVED: Next Personnel Committee meeting on 01.09.26 after main Council meeting.

c/f To consider request from Preschool re discount in rental charges for Hall use

Members unanimously agreed not to offer discount in rental charges for Preschool use of Old Wendover Hall from September 2026.

RESOLVED: That no discount be offered to Preschool rental charges from September 2026.

Chairman closed the meeting at 20.32 pm.

Signed:

Date: